

NATOMAS UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee Meeting

Education Center Board Room
1901 Arena Boulevard

Monday, January 27, 2014
6:30 p.m.

AGENDA

- I. ROLL CALL
- II. COMMUNICATIONS
 - A. Welcome/Introduction
- III. INFORMATION ITEMS
 - A. Committee Membership
 - B. Update Member Contact Information
 - C. Measure D Projects Update
 - D. Measure D Financial Update
 - E. Update on Facilities Master Plan
- IV. PUBLIC COMMENTS
- V. ACTION ITEMS
 - A. Approve August 26, 2013 Meeting Minutes
 - B. Approve October 28, 2013 Meeting Minutes
 - C. Approve 2012-13 Performance Audit Report
 - D. Approve 2012-13 Annual Report
 - E. Election of Officers
 - F. Approve Project Audit Report: D-2 Computer & Support Infrastructure Update
- VI. NEW BUSINESS
 - A.
- VII. FUTURE COMMITTEE AGENDA ITEMS
 - A. Future Meeting Date(s) – April 7, 2014
 - B. Facilities Master Plan
 - C. Project Report Audits
 - D. November 2014 Bond Update
- VIII. ADJOURNMENT

Note: Assistance for the Disabled: Please contact the Assistant Superintendent's Office at (916) 567-5457 at least 24 hours before the scheduled Citizens' Bond Oversight Committee meeting to request disability-related accommodations in order to participate in the public Citizens' Bond Oversight Committee meeting at the Education Center.

NATOMAS UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee

Education Center, Board Room
1901 Arena Boulevard, Sacramento

Monday, January 27, 2014 - 6:30 p.m.

MINUTES

I. ROLL CALL

Present

Committee Members		Staff
H.K. Allen	Michael Bratman	William C. Young
Kara Corches	David Kawada	Mark Covington
Dianne Mattar	Margaret Mack	Sherry Duschka
William Stanglin	Tom McDonagh	Brenda Monson
Eric Stern	Jennifer Slay	

Absent:

Manpreet Narwal

II. COMMUNICATIONS

Jennifer Slay, Committee Chair, called the meeting to order at 6:32 p.m. and established a quorum.

A. Welcome/Introductions

- Chairman Slay thanked Michael Bratman and Bill Stanglin for serving 2 terms and invited them to serve 1 more term. Both terms will conclude in March 2014.

III. INFORMATION ITEMS

A. Committee Membership

- Mr. Young thanked outgoing members Bratman and Stanglin for their willingness to serve and noted that staff will begin recruitment efforts to fill those vacancies emphasizing the need for a current or new member to represent a bona-fide tax payer organization. Chairman Slay encouraged members to continue their efforts to recruit a member for this vacant slot. Tom McDonagh accepted the invitation to serve a 2nd term beginning in March 2014. The Board of Trustees will be asked to ratify his 2nd term at the Regular Board meeting on February 12, 2014. Chairman Slay acknowledged there were no members of the public present.

B. Update Member Contact Information

- Chairman Slay reminded members to notify Bill Young's office when contact information changes occur.

C. Measure D Project Update

- Mark Covington reported that both long and short term planning continues as we wait for the moratorium to be lifted. Project activity included reconciling with the inspector & architect on Phase 1 of D-13 (Bannon Creek Conversion); purchase of chrome books on project D-2, payment to City of Sacramento (project D-10 Safe Routes to School). Staff will provide an update and photos on D-10 at a future meeting.

D. Measure D Financial Update

- Ms. Duschka reported overall financial activity for the year was just over half a million dollars and referenced the "Actuals for Fiscal Year 2013/14" section on the financial activity report. In response to question from Ms. Slay, Mr. Stern reported that expenditures on D-2 are current as of September 2013.

E. Update on Facilities Master Plan (FMP)

- Mr. Covington invited members to attend the upcoming Community Town Hall Meetings and access schedule of meetings and other information on the District website. In response to questions from the committee, he explained that the FMP encompasses pre and post Building Moratorium projects, and Mr. Young confirmed that current Measure D bond funds cannot be used for the FMP projects unless the projects are related to Measure D bond language. Mr. Young explained that the Educational Program needs come first and facilities need to be flexible to the myriad of changes that can occur.
- Mr. Covington reported that representatives from the Districts' charter schools have attended meetings on the FMP and building a charter school campus is a possibility.
- In response to questions about District staffing and organizational structure, Mr. Young explained that with the governor's new Local Control Funding Formula (LCFF), major restructuring in state funding for school districts (as well as charter schools and county offices of education) is underway. Under the LCFF school district structure will see changes to meet the needs of students.
- Mr. Covington informed the committee that Developers are optimistic about building in Natomas and expects that once the Building Moratorium lifts, things will move quickly.
- Mr. Young reported that the annual Justification Fee Study will be presented to the Board of Trustees at the March 12th meeting and will include information on potential student growth.

IV. PUBLIC COMMENTS

None

IV. ACTION ITEMS

(Note: Kara Corches left the meeting early and did not vote)

A. Approve the August 26, 2013 CBOC Meeting Minutes

Correction under New Business to edit name Eric Slay to correct name: Eric Stern.

H.K. Allen moved to approve the August 26, 2013 meeting minutes as amended. Motion seconded by Margaret Mack. Motion passed 9-0.

B. Approve the October 28, 2013 CBOC Meeting Minutes

Jennifer Slay moved to approve the October 28, 2013 meeting minutes. Motion seconded by H.K. Allen. Motion passed 9-0.

C. Approve the 2012-13 Performance Audit Report

Discussion prior to the vote included an explanation of what this annual report consists of; the scope/detail included in this report vs. reports done previously when there were many more active projects. Chairman Slay explained that the committee reviewed proposals presented by different firms before approving the contract with Crowe Horwath.

Margaret Mack moved to approve the 2012-13 Performance Audit Report. Motion seconded by Dianne Mattar. Motion passed 9-0.

D. Approve the 2012-13 Annual Report

Tom McDonagh moved to approve the 2012-13 Annual Report. Motion seconded by David Kawada. Motion passed 9-0. No comments were made.

E. Election of Officers

H.K. Allen moved to table the Election of Officers to the next meeting. Motion seconded by Margaret Mack.

Motion passed 8-0. (Note Mr. Stanglin did not vote on this one, he left the meeting early.)

F. Approve Project Audit Report: D-2 Computer & Support Infrastructure Update

Eric Stern reported that site visits were conducted as part of the audit and he observed that laptops and chrome books were adequately locked up and spoke with students and teachers about the growing use of technology for in-class and out-of-class assignments. He met with Sherry Duschka several times to review the fiscal records on the project. Mr. Stern shared concerns about using Bond funds for purchasing laptops, chrome books etc. He acknowledged the educational value and need for computer equipment but expressed his concern about the financial stewardship aspect of long term financing. Mr. Stern explained that while he understands it is not the role of the CBOC to tell the Board of Trustees how to spend Bond funds, and noted that the District sought advice from legal counsel regarding appropriate use of Measure D funds for copy machines and computer equipment, he urges the Board to consider alternate funding options in the future. He recommends the last 3 paragraphs in the report remain included as part of the report to memorialize concerns expressed on this project. McDonagh, Mack and Allen agreed the comments should remain. Ms. Slay explained that as a teacher (in another district), she sees the importance of technology in the classroom and since there were no funds available in the General Fund for this project, is happy to see her own children benefiting from these in Natomas classrooms. She reminded the committee that this “project” was approved by the voters when the Bond was approved in 2006 and have been deemed as allowable expenditures as reported in the Annual Performance Audits.

H.K. Allen moved to approve the Project Audit Report for D-2. Motion seconded by Margaret Mack. Motion passed 8-0.

VI. NEW BUSINESS

A. None

VII. FUTURE COMMITTEE AGENDA ITEMS

Future Meeting Date(s): April 7, 2014, Facilities Master Plan Update, Safe Routes to School (D-10) Update,

VIII. ADJOURNMENT

Chairman Slay adjourned the meeting at 7:22 p.m.

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