

NATOMAS UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee Meeting

Board Room
Education Center
1901 Arena Boulevard

Monday, August 27, 2012, 6:30 p.m.

AGENDA

- I. ROLL CALL

- II. COMMUNICATIONS
 - A. Welcome/Introduction

- III. INFORMATION ITEMS
 - A. Measure D Projects – Update
 - B. Performance Audit Update
 - C. Issuance and Sale of the 2012 General Obligation Refunding Bonds

- IV. PUBLIC COMMENTS

- V. ACTION ITEMS
 - A. Approve April 23, 2012 Citizens' Bond Oversight Committee Meeting Minutes
 - B. Approve Project Audit Sub-Committee Reports
 - Project D-2 Computer & Support Infrastructure (Extron) – (Slay, Dosick)
 - Project D-13 School Conversions (Bannon Creek– Phase I) – (Stanglin, Mattar)

- VI. FUTURE COMMITTEE AGENDA ITEMS
 - A. Identify Future Agenda Items
 - B. Future Meeting Date(s) – October 22, 2012, January 28, 2013, April 22, 2013

- VII. ADJOURNMENT

Note: Assistance for the Disabled: Please contact the Assistant Superintendent's Office at (916) 567-5457 at least 24 hours before the scheduled Citizens' Bond Oversight Committee meeting to request disability-related accommodations in order to participate in the public Citizens' Bond Oversight Committee meeting at the Education Center.

NATOMAS UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee

Education Center, Board Room
1901 Arena Boulevard, Sacramento

Monday, August 27, 2012 - 6:30 p.m.

MINUTES

I. ROLL CALL

Scott Dosick, Committee Chair, called the meeting to order at 6:34 p.m. establishing a quorum with 5 committee members present.

Present:	<u>Committee Members</u>	<u>Staff</u>
	Michael Bratman	Scott Dosick
	Dianne Mattar	Tom McDonagh (late)
	Jennifer Slay	Douglas Crancer
	William Stanglin	Mike Cannon
		Sherry Duschka
		Brenda Monson
		Adrian Palazuelos
		Joel Rabin
Absent:	Ken Le	

II. COMMUNICATIONS

A. Welcome/Introductions

- Chairman Dosick welcomed Adrian Palazuelos, Assistant Superintendent of Student Services & Accountability and Joel Rabin, Executive Director of Research, Data and Information Technology. Both are new cabinet level staff administrators and will be regularly attending the CBOC meetings.
- Committee members introduced themselves and Chairman Dosick welcomed both gentlemen to the District and Committee.
- On behalf of the committee, Chairman Dosick congratulated Mike Cannon on his upcoming retirement and thanked him for his efforts expressing appreciation for the knowledge and experience he brought to the District; and his commitment to selflessly advocate for our schools and facilities. Mr. Cannon explained that he has enjoyed working for the District and is thankful for the opportunity to use his abilities to positively impact the schools and facilities which ultimately benefit the students, staff and members of the community.
- A short break for refreshments was taken.
- Tom McDonagh arrived at 6:45 p.m.

III. INFORMATION ITEMS

A. Measure D Project Updates

- Mike Cannon reported on the punch list walk through today for the Phase I Bannon Creek Conversion. He noted that it will be several months before this project would be ready for the final project audit by the CBOC team. Mr. Cannon reported that most of Phase II of this project hinges on lifting the Flood Moratorium; adding that the Army Core of Engineers

along with City officials still have not hammered out a definite date to report. Best guess is still the last quarter of 2013 but there are many variables to be factored in and they are all out of our control at the District level.

- Mr. Cannon reported that the (D-10) Safe Routes to School project (Natomas Park, Jefferson and Bannon Creek) is nearing completion. Committee members Michael Bratman and Jennifer Slay commented on the traffic issues experienced while the repairs were underway at Natomas Park Elementary
- Chairman Dosick and Adrian Palazuelos are involved in discussions with the North Natomas Transportation Management Association concentrating on H. Allen Hight and the north sidewalk walking route.
- Mr. Cannon reported that he and Douglas Crancer have been working with the city on matters related to monies we can expect back from the city for street/sidewalk expenses for D-10. Mr. Crancer will follow up and report back at the next meeting on those negotiations.

B. Bond Performance Audit Update

- Mr. Crancer reported that the Board of Trustees approved the committee's recommendation to award the Performance Audit contract to Crowe Horwath. He added that the auditors from Crowe Horwath will be here in October to start the District audit and subsequently the Bond audit.

C. Issuance and Sale of the 2012 General Obligation Refunding Bonds

- Chairman Dosick reported that the Board of Trustees approved the 'refunding' of the bonds and while it does not financially impact the District, Natomas tax payers will see the savings. Mr. Crancer will follow up and report back at the next meeting on the actual dollar amount of the savings. The committee collectively applauded District administration and the Board for 'doing the right thing' in finding ways to help our community save money.

IV. PUBLIC COMMENTS

None

V. ACTION ITEMS

A. **Approve the April 23, 2012 CBOC Meeting Minutes.**

Michael Bratman moved to approve the April 23, 2012 CBOC Meeting Minutes. Motion seconded by Jennifer Slay.

Motion passed 6 – 0.

B. **Approve Project Audit Reports**

- Chairman Dosick had favorable comments on the design & quality of the Extron projectors. Jennifer Slay added that, for her, Back to School Night was proof of the importance and successful classroom impact of this project. The Principal's message at her child's school was broadcast into each classroom on the projectors and very well received by parents, teachers and students alike. Mr. Cannon added that these were the last 7 schools in the District to be outfitted with the projects.

Project D-2 Computer & Support Infrastructure – Scott Dosick & Jennifer Slay

Bill Stanglin moved to approve the Project D-2 audit report as submitted. Motion seconded by Dianne Mattar. Motion passed 6-0.

Project D-13 School Conversions (BC Phase I) – Bill Stanglin & Dianne Mattar

Tom McDonough moved to approve the Project D-13 audit report as submitted. Motion seconded by Michael Bratman. Motion passed 6-0.

VI. **FUTURE COMMITTEE AGENDA ITEMS**

A. **Future Agenda Items**

- Identify facility needs and outline process/timeline for potential General Obligation Bond in 2014 or after
- Assign project audits (if ready) for D-9, D-10
- Review project audit (if ready) D-13
- Update on D-10 Savings

B. **Future Meeting Dates**

- The October 22, 2012 meeting will be rescheduled for October 30, 2012

VIII. **ADJOURNMENT**

Chairman Dosick adjourned the meeting at 7:18 p.m.

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