

*NATOMAS UNIFIED SCHOOL DISTRICT*  
**Citizens' Bond Oversight Committee Meeting**

Board Room - Education Center  
1901 Arena Boulevard

Monday, April 23, 2012, 6:30 p.m.

**AGENDA**

- I. ROLL CALL
  
- II. COMMUNICATIONS
  - A. Welcome/Introduction
  
- III. INFORMATION ITEMS
  - A. Form 700 Statement of Economic Interests
  - B. Committee Membership
  - C. Measure D Project Updates
  - D. Bond Performance Audit Proposal Interviews
  
- IV. PUBLIC COMMENTS
  
- V. ACTION ITEMS
  - A. Approve January 31, 2012 Citizens' Bond Oversight Committee Meeting Minutes
  - B. Election of Officers (Vice Chairperson)
  - C. Provide a recommendation to the NUSD Board of Trustees for the firm that will perform the bond performance audit as stipulated by Proposition 39 for Fiscal Years Ending June 30, 2012, June 30, 2013, and June 30, 2014.
  
- VI. NEW BUSINESS
  - A. Schedule Meeting Dates for 2012-13
  - B. Measure D Projects Sub-Committee Assignments
  
- VII. FUTURE COMMITTEE AGENDA ITEMS
  
  
- VIII. ADJOURNMENT

*Note: Assistance for the Disabled: Please contact the Assistant Superintendent's Office at (916) 567-5457 at least 24 hours before the scheduled Citizens' Bond Oversight Committee meeting to request disability-related accommodations in order to participate in the public Citizens' Bond Oversight Committee meeting at the Education Center.*

*NATOMAS UNIFIED SCHOOL DISTRICT*  
**Citizens' Bond Oversight Committee**

Education Center, Board Room  
1901 Arena Boulevard, Sacramento

**Monday, April 23, 2012 - 6:30 p.m.**

**MINUTES**

**I. ROLL CALL**

Scott Dosick, Committee Chair, called the meeting to order at 6:38 p.m.

Present:	<u>Committee Members</u>	<u>Staff</u>	
	Michael Bratman	Scott Dosick	Douglas Crancer
	Dianne Mattar	Tom McDonagh	Mike Cannon
	Jennifer Slay		Sherry Duschka
	William Stanglin		Brenda Monson

Absent: Ken Le

**II. COMMUNICATIONS**

**A. Welcome/Introductions**

- Chairman Dosick welcomed guests attending for the RFP interviews and assured everyone the Committee will get to that item as quickly as possible.
- He introduced Tom McDonagh, the newest member to the Committee; also announcing that Brett Hopkins has resigned from the Committee. Both the resignation and the new appointment have been approved by the Board of Trustees.
- Committee members introduced themselves and welcomed Mr. McDonagh.
- Mr. McDonagh thanked the committee and shared that his children attend Westlake Charter School, his wife is a teacher, and he owns a construction company in West Sacramento. He is looking forward to participating as a member of the Committee.

**III. INFORMATION ITEMS**

**A. Form 700 Statement of Economic Interests**

- Chairman Dosick reminded committee members to submit an updated Form 700 to Douglas Crancer as soon as possible, adding that a copy is included in their meeting packet.

**B. Committee Membership – Discussed under introductions.**

**C. Measure D Project Updates – Chairman Dosick suggested postponing this update in order to begin the RFP Interviews.**

**D. Bond Performance Audit Proposal Interviews**

- Mr. Crancer explained that each vendor will be interviewed separately, be asked a series of questions and given an opportunity to discuss their proposal with the committee. He announced that proposals received from Total School Solutions, Nigro & Nigro and Crowe Horwath all met the requirements of the RFP. Chairman Dosick thanked the representatives

from all three vendors for submitting proposals and their time to participate in the process this evening. He indicated that the Committee will make a recommendation to the Board of Trustees and staff will contact vendors with the results.

- Committee members received a packet with interview rating sheets, questions and a copy of each proposal. The committee conducted interviews and spent approximately 20 minutes on each proposal with the representatives. The first proposal presented by Solveig Monson from Total School Solutions showed the proposed fees to be \$21,720 (Year 1), \$23,705 (Year 2) and \$23,715 (Year 3). The second proposal presented by Jeff Nigro from Nigro & Nigro showed proposed fees to be \$15,000 (Years 1, 2 & 3). The third proposal presented by Matthew Nethaway and Jennifer Hill from Crowe Horwath showed proposed fees to be \$8,000 (Years 1, 2 & 3).
- None of the vendors stayed for the remainder of the meeting.
- Committee members and staff were given an opportunity to comment on the interviews and proposals. Discussion followed. Chairman Dosick summarized the committees main points regarding overall scope of work in light of the continued building moratorium and the lack of construction scheduled for next year. It was agreed that the proposals not only differed in proposed fee amounts, but also in scope of work noting that the TSS proposal included a comprehensive component for review of the entire facilities program in addition to the financial audit.
- The committee took a short break.

IV. PUBLIC COMMENTS

None

V. ACTION ITEMS

A. Approve the January 31, 2012 CBOC Meeting Minutes.

*Bill Stanglin moved to approve the January 31, 2012 CBOC Meeting Minutes. Motion seconded by Michael Bratman.*

*Motion passed 6 – 0.*

B. Election of Officers

*Tom McDonough moved to approve Scott Dosick as Chairman. Motion seconded by Bill Stanglin. Motion passed 5-0.*

*Scott Dosick moved to approve Jennifer Slay as Vice Chairman. Motion seconded by Bill Stanglin. Motion passed 5-0.*

C. Recommendation to the NUSD Board of Trustees – award of contract

*Bill Stanglin moved to submit Crowe Horwath as the firm recommended by the Committee to perform the Proposition 39 Bond Performance Audit for Fiscal Years Ending June 30, 2012, June 30, 2013, and June 30, 2014. The recommendation will be submitted to the NUSD Board of Trustees. Motion seconded by Michael Bratman. Motion passed 6-0.*

VI. NEW BUSINESS

A. Schedule Meeting Dates for 2012-13

August 27, 2012

October 22, 2012

January 28, 2013

April 22, 2013

B. Measure D Project Sub-Committee Assignments - None

VII. FUTURE COMMITTEE AGENDA ITEMS

Project audit report for D-2 Computer & Support Infrastructure (Extron)

Project audit report for D-13 Bannon Creek K-8 Conversion

VIII. ADJOURNMENT

Chairman Dosick adjourned the meeting at 8:59 p.m.

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