

NATOMAS UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee Meeting

Monday, October 27, 2014 - 6:30 p.m.
Education Center
Board Room - 1901 Arena Boulevard

AGENDA

- I. ROLL CALL
 - A. Call to Order

- II. COMMUNICATIONS
 - A. Welcome

- III. INFORMATION ITEMS
 - A. Committee Membership
 - B. Form 700-Statement of Economic Interests
 - C. Measure D Project and Financial Update
 - D. Annual Report Subcommittee Selection
 - E. Measure J - Bond Oversight Committee Inquiry

- IV. PUBLIC COMMENTS

- V. ACTION ITEMS
 - A. Approve September 15, 2014 Citizens' Bond Oversight Committee Meeting Minutes
 - B. Approve Revision to Bylaws

- VI. NEW BUSINESS

- VII. FUTURE COMMITTEE AGENDA ITEMS
 - A. 2013-14 Performance Audit Review (January 26, 2015 meeting)
 - B. 2013-14 Annual Report Review (January 26, 2015 meeting)
 - C. 2014-15 Performance Audit (Audit Firm Selection)
 - D. Next Meeting: January 26, 2015

- VIII. ADJOURNMENT

Note: Assistance for the Disabled: Please contact the Assistant Superintendent's Office at (916) 567-5457 at least 24 hours before the scheduled Citizens' Bond Oversight Committee meeting to request disability-related accommodations in order to participate in the public Citizens' Bond Oversight Committee meeting at the Education Center.

NATOMAS UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee

Education Center, Board Room
1901 Arena Boulevard, Sacramento

Monday, October 27, 2014 - 6:30 p.m.

MINUTES - draft

I. ROLL CALL

Present

<u>Committee Members</u>		<u>Staff</u>
David Kawada	Anita Lopez	William C. Young
Tom McDonagh	Nathanial Pelczar	Sherry Duschka
Margaret Mack	Jennifer Slay	Brenda Monson
Eric Stern		Jennifer Mellor

Absent:	H.K. Allen	Sarah Clough
	Kara Corches	Bryan Lechich
	Manpreet Narwal	Dianne Mattar

II. COMMUNICATIONS

A. Welcome/Introductions

Jennifer Slay, Committee Chair, called the meeting to order at 6:39 p.m. and established a quorum with 7 members in attendance. She explained that Action Item B. – Bylaw Revisions - will be tabled because it requires a two thirds vote of the membership which is 9 of our current 13 committee members. Discussion on that subject is allowed, but no action may be taken.

III. INFORMATION ITEMS

A. Committee Membership

Mr. Young reported that staff received notification today that 2 current committee members intend to resign. Staff will take the necessary steps to submit the resignations to the Board of Trustees and begin recruitment efforts. Mr. Young reported that the committee is required to have a minimum of 7 members and no maximum limits exist. Chairman Slay reminded the committee that we need recruit someone to represent a bona-fide tax payer organization.

B. Form 700 – Statement of Economic Interests

Members submitted their completed Form 700. Stern offered guidance and explained that in section 3 “Type of Statement”, the appropriate box to check is that for Annual. Committee members were encouraged to email their completed Form 700 to Brenda Monson, Business Services if they did not have it available at meeting time. B. Monson indicated that these are kept on file with the District and not submitted to the FPPC.

C. Measure D Project and Financial Update

B. Young explained there was little project activity since our last meeting 5 weeks ago; noting the upgrade to the security camera systems at Natomas Middle School and H. Allen High is nearing completion. He added that the additional cameras and one new server will supplement the current security system. He reported that the District back up system was replaced and will require allocation adjustments; and informed the committee that the District is partnering with Comcast on Fiber Optic installation in south Natomas, with completion slated for 2016.

Responding to a question about the financial report, S. Duschka explained that the NMS, HAH security system work will be covered partly from D-2 (Computer & Support Infrastructure) and D-9 (Security Systems). Responding to questions from E. Stern about approval process for shifting monies between projects and closing out of project D-2; B. Young explained that the Board of Trustees must approve allocation adjustments. He indicated that plans for a November 12th board item to adjust allocations will shift funds for several projects, including Security Systems, District Wireless, Natomas Star Academy and Northborough II – Westlake Charter. Chairman Slay clarified that what appears on the financial report as available dollars or maybe savings on projects may be shifted as part of the reallocation (and approved by the Board of Trustees). E. Stern asked about the financial activity on project D-10 (Safe Routes to School). S. Duschka explained that she doesn't expect any other expenses, but noted that the \$50,000 showing as a 'balance' is held for any last minute incidentals/billings to come from the City of Sacramento. B. Young added that once we confirm with the City that projects are completed and no other billings are expected, that \$50,000 will be reallocated to another project within Measure D. Several committee members reported on the various locations in the community where Safe Routes to School projects have been completed.

D. Annual Report Subcommittee Selection

Tom McDonagh and Nate Pelczar volunteered to serve on the Annual Report Subcommittee. They will work with the Business Office and have the report ready to present to the CBOC at the January 26, 2015 meeting.

E. Measure J

B. Young recalled that last month, the CBOC was asking how Measure J will be structured. He confirmed with legal that the practices and statues used when Measure D was approved are still in place. If Measure J is approved by the voters, the Board of Trustees will be asked to consider the formation & structure of the CBOC for Measures D and J operating as one committee. He noted that each measure would have its own agenda and financial reports. Chairman Slay compared it to holding two meetings within one.

IV. PUBLIC COMMENTS

None

V. ACTION ITEMS

A. Approve the September 15, 2014 CBOC Meeting Minutes

Meeting minutes were not available. Item tabled to the January 26, 2014 meeting.

B. Approve Revisions to Bylaws

Item tabled to next meeting. (*Section 9 of the Bylaws states: Any amendment to these Bylaws shall be approved by a two-thirds vote of the entire Committee and must be approved by the Board prior to becoming effective.*) B. Young indicated that nine members make up two-thirds of the current membership. E. Stern explained that the subcommittee met and the proposed revisions are in bold/underline on the handout. He reviewed the proposed changes noting that recent rescheduling of meetings prompted the proposed change to 6.1; and proposed changes in 7.1 reflect what is written in the statute. The subcommittee felt it would add some necessary emphasis to this section of the Bylaws with regards to resources the district provides and the expectation that committee information be disseminated to the school board upon the request of the committee.

VI. NEW BUSINESS

E. Stern shared information with the committee. The first handout was an article published in the LA Times opposing use of construction bond money to pay for computer equipment and curriculum on student computers. B. Young shared that Measure J does not include laptops and/or tablets.

The second handout was an article published in the Sacramento Bee. E. Stern asked for a consensus from the committee to invite Michael Day (President and Co-Founder of the California League of Bond Oversight Committees and member of the Sacramento Taxpayers Association) to the next committee meeting to talk (for about 15 minutes) about the role of the CBOC from his perspective. B. Young indicated Addison Covert (the district's legal source who provides the Roles & Responsibilities presentation to this committee) will attend the next meeting also. He also noted that he and Superintendent Evans have had the opportunity to meet several times with Michael Day prior to the article.

VII. FUTURE COMMITTEE AGENDA ITEMS

- A. 2013-14 Performance Audit Review (January 26, 2015 meeting)
- B. 2013-14 Annual Report Review (January 26, 2015 meeting)
- C. 2014-15 Performance Audit (Audit Firm Selection)
- D. Next Meeting: January 26, 2015 (Then April 27, 2014 - Election of Officers)
- E. Michael Day – CaLBOC
- F. Roles & Responsibilities
- G. Approval of September 15, 2014 & October 27, 2014 Meeting Minutes
- H. Approval of Revisions to Bylaws
- I. Project assignments: Status on D-2, D-9

VIII. ADJOURNMENT

Chairman Slay reminded committee members to email their Form 700 as soon as possible and mark their calendars to be available at the next meeting when two-thirds vote is required to take action on the Revisions to Bylaws.

Chairman Slay adjourned the meeting at 7:10 p.m.

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