

NATOMAS UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee Meeting
Measure J

Education Center Board Room
1901 Arena Boulevard

Monday, April 27, 2015 - 7:10 p.m.

AGENDA

- I. ROLL CALL**
- II. COMMUNICATIONS**
 - a) Welcome/Introductions
- III. PRESENTATIONS**
 - a) Roles & Responsibilities
- IV. INFORMATION ITEMS**
 - a) Committee Membership
 - b) Form 700 (FPPC Statement of Economic Interests)
- V. ACTIONS ITEMS**
 - a) Election of Officers
 - b) Approve Meeting Dates and Time for 2015-16
- VI. NEW BUSINESS**
- VII. FUTURE AGENDA ITEMS**
- VIII. ADJOURNMENT**

Note: Assistance for the Disabled: Please contact the Associate Superintendent's Office at (916) 567-5457 at least 24 hours before the scheduled Citizens' Bond Oversight Committee meeting to request disability-related accommodations in order to participate in the public Citizens' Bond Oversight Committee meeting at the Education Center.

NATOMAS UNIFIED SCHOOL DISTRICT

Citizens' Bond Oversight Committee – Measure J

Education Center, Board Room
1901 Arena Boulevard, Sacramento

Monday, April 27, 2015 – 7:15 PM

MINUTES - draft

I. ROLL CALL

Present

Committee Members		Staff
Christina B. McCaskill	Carol Fieldhouse	William C. Young
David Kawada	Joe Julio	Mark Covington
Danielle Marshall	Christopher McGreal	Sherry Duschka
Jennifer Slay	Eric Stern	Brenda Monson Jennifer Mellor

Absent: Anita Lopez

Jennifer Slay (Measure D Committee Chair) called the meeting to order at 7:15 p.m. and established a quorum with 8 members in attendance. She announced that the presentation portion of the meeting will be jointly attended by the Measure D CBOC members.

II. COMMUNICATIONS

A. Welcome/Introductions

Young lead introductions around the room and welcomed the new members of the Measure J CBOC; and introduced Brian Quint, from the law firm of Quint & Thimmig. He explained that both CBO Committees (Measures D and J) are present for this important Roles and Responsibilities presentation and in the future the 2 committees will meet separately. Following the presentation, Measure D will adjourn their meeting and Measure J members will stay to finish the rest of their meeting agenda items.

III. PRESENTATIONS

A. Roles & Responsibilities

Members received a Proposition 39 and Citizens' Oversight Committees handout and followed along as Mr. Quint reviewed the information. He urged members to become familiar with their bylaws, the conditions/requirements of Proposition 39 and the committee's role to review bond expenditures to confirm the NUSD Board of Trustees is using bond proceeds for the purposes outlined in what voters approved and advise the public as to compliance. He reviewed the list of actions and decisions that may not be made by the CBOC found on page 2 under Conduct of CBOC Meetings and what falls under the authority of the district Board.

He indicated there is flexibility with regard to reviewing projects and currently Measure D has

subgroups that review the projects (when completed or in Phases for bigger projects) and the subgroup reports back to the CBOC. He added that Measure J will not have much activity until the projects are underway and noted that authority to establish or change project prioritization is up to the district Board, not the CBOC.

He explained that members of the CBOC are appointed by the Board of Trustees and while Proposition 39 outlines the respective fields the committee members represent, not filling each field does not keep the committee from its charge to meet and conduct business. He noted that the District must continue its efforts to advertise and recruit applicants to fill those vacancies.

Lastly, Mr. Quint reviewed the conduct of committee meetings which are subject to the provisions of the Brown Act and emphasized that matters not on the agenda may not be discussed. Also noting that a quorum of members cannot discuss CBOC business together outside of a CBOC meeting either in person or by email; which would be a violation of the Brown Act.

B. Young opened the floor to other questions from committee members. Mr. Quint invited members to contact Bill Young if questions come up later.

(Presentation ended at 7:30 and Measure D adjourned their meeting.)

IV. INFORMATION ITEMS

A. **Committee Membership**

B. Young referred members to the Committee Binder and explained that as projects get underway the binder will be a helpful resource. Binders can be taken home or kept here. Calling attention to the committee member list, he noted that recruitment efforts continue to fill the 2 vacancies for representation of a Bona Fide Taxpayers' Organization and Senior Citizen Organization. Carol Fieldhouse indicated she meets the criteria for filling the Senior Citizen Organization field. B. Young encouraged current members to join the recruitment efforts by reaching out into the community.

B. **Form 700 (FPPC Statement of Economic Interests)**

B. Young reminded members to complete and submit the Form 700; and contract his office for assistance. Brian Quint explained that this is a standard document prepared annually for each committee member and is required under Proposition 39.

V. ACTION ITEMS

A. **Election of Officers**

B. Young referred members to the Bylaws for description of duties and explained that the officers of the Committee are the Chair and Vice Chair; both are 1 year terms. He opened the floor for nominations. Brian Quint explained that the primary role of the Chair (and Vice Chair when filling in) is to conduct the meetings and follow the agenda.

Christopher McGreal expressed interest in serving as Chair and Christina McCaskill as Vice Chair.

Motion to approve Christopher McGreal as Chair and Christina McCaskill as Vice Chair was made by Carol Fieldhouse and seconded by Danielle Marshall. Motion passed 8-0.

B. Approve Meeting Dates for 2015-16

Newly elected Chair, Christopher McGreal took the lead on the meeting from this point on. Following discussion, the committee agreed keeping the meeting schedule on the same dates as those held for Measure D is best. Four (4) meetings will be held during the school year as follows:

Monday, August 24, 2015

Monday, November 2, 2015 (*Moved from Oct. 26 –due to conflicts*)

Monday, January 25, 2016

Monday, April 25, 2016

Meeting time 7:30-8:30 PM in the Board Room at the Education Center.

Christina McCaskill moved to approve the 2015-16 meeting schedule. Motion seconded by Danielle Marshall. Motion passed 8-0.

VI. NEW BUSINESS

B. Young explained that Measure J is a \$129 million school facilities bond that was approved by the voters in November 2014 to provide necessary funding to implement the 15-year Facilities Master Plan (FMP). This bond would serve both charter and non-charter schools in the district and includes improvements to current schools and meet facility needs for anticipated growth. Detailed information and projects/improvements are outlined in the FMP on the District website and presented at Board Meetings. He noted that plans for the 1st Issuance on the Bond are underway and will be more to report at the next meeting.

Responding to a question about committee work before the next meeting, Jennifer Slay explained that project audits and review won't start until money is spent and project work is ready to be reviewed. Committee members requested an overview of the Bond and list of projects be presented at the next meeting.

B. Young pulled up the district website on the screen and explained that the link to Measure J will evolve as project work begins; and it will be similar to the Measure D link. He expressed appreciation for the time and energy given by committee members to support the students and District by serving on the Committee.

VII. FUTURE COMMITTEE AGENDA ITEMS

A. Overview of the Bond and Project List Update

VII. ADJOURNMENT

Chairman McGreal adjourned the meeting at 7:43 p.m.

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