

NATOMAS UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee Meeting
Measure J

Meeting Location - Innovation Center at:

Leroy Greene Academy
2950 W. River Drive
Sacramento, CA 95833

Monday, October 24, 2016 - 7:15 p.m.

The Purpose of the Committee is to inform the public at least annually concerning the expenditure of bond proceeds approved by the voters by issuing a written report. (Bylaws Section 2)

AGENDA

I. ROLL CALL

II. COMMUNICATIONS

- a) Welcome/Introductions

III. PUBLIC COMMENTS

Presentations from the public are limited to two (two) minutes regarding any item that is within the Committee's subject matter jurisdiction. Please note that Government Code Section 54954.2(a) limits Committee Members responses to public comments.

IV. INFORMATION ITEMS

- a) Committee Membership
- b) Form 700
- c) Legislative Update (AB 2316 Lease-Leaseback)
- d) Legislative Update (AB 2738 Investing School Bond Proceeds Outside County Treasury)
- e) Proposition 51, Public School Facility Bonds
- f) View District Website – Highlight NUSD Construction Projects/Bid Information
- g) Measure J Projects and Financial Update

V. ACTION ITEMS

- a) Approve August 22, 2016 Meeting Minutes
Moved by: _____ Seconded by: _____ Roll Call Vote: _____
- b) Establish New Sub-Committees and Assign Members (See Attached List)
Moved by: _____ Seconded by: _____ Roll Call Vote: _____

VI. NEW BUSINESS

VII. FUTURE AGENDA ITEMS

- a) Receive and Review 2015-16 Performance Audit Report (January)
- b) Review 2015-16 Annual Report (January)

VIII. ADJOURNMENT

Next Meeting: January 23, 2017

Note: Assistance for the Disabled: Please contact the Deputy Superintendent at (916) 567-5457 at least 24 hours before the scheduled Citizens' Bond Oversight Committee meeting to request disability-related accommodations in order to participate in the public Citizens' Bond Oversight Committee meeting held October 24, 2016 at the NUSD Leroy Greene Academy campus.

Natomas Unified School District
General Obligation Bonds
Citizens' Bond Oversight Committee

MEASURE J

Board Approved 9/14/2016

Committee Members:		Business Community	Senior Citizens	Taxpayers' Organization	Parent of NUSD Student	Parent and PTO Member	Community Member At-Large	Appointment by Board of Trustees
1	Christina Burroughs McCaskill				X		X	2015 March 11
2	David Kawada				X		X	2015 March 11
3	Joseph Julio				X	X	X	2015 March 11
4	Anita Lopez				X		X	2015 March 11
5	Danielle Marshall	X			X	X	X	2015 March 11
6	Christopher McGreal				X	X	X	2015 March 11
7	Robert Moreno			X				2016 September 14
8	Jennifer Slay				X		X	2015 March 11
9	Eric Stern				X		X	2015 March 11

Terms - Expiration Dates

		FIRST	SECOND	THIRD
1	Christina Burroughs McCaskill	March 2017	March 2019	March 2021
2	David Kawada	March 2017	March 2019	March 2021
3	Joseph Julio	March 2017	March 2019	March 2021
4	Anita Lopez	March 2017	March 2019	March 2021
5	Danielle Marshall	March 2017	March 2019	March 2021
6	Christopher McGreal	March 2017	March 2019	March 2021
7	Robert Moreno	March 2018	March 2020	March 2022
8	Jennifer Slay	March 2017	March 2019	March 2021
9	Eric Stern	March 2017	March 2019	March 2021

NATOMAS UNIFIED SCHOOL DISTRICT

Citizen's Bond Oversight Committee 2014 Measure "J" Financial Report

Measure J Funding

Local Bond

Fund 21 Resource 9359

Data as of

9/30/2016

Starting Balance	
Issue#1	\$69,500,000.00
B of A Discount	\$1,649,088.50
Cost	-\$1,822,088.50
Interest Earned	
Current Issuance Funding Balance	\$69,327,000.00
Future Funding	
Issue #2	\$52,000,000.00
Issue #3	\$7,500,000.00
Cost of Issuance (estimate)	-\$1,559,917.49
Future Interest	
	\$57,940,082.51
Total Project Funding	\$127,267,082.51

Total Measure J Allocation October 14, 2015	\$127,267,082.51
Total Unallocated Measure J Balance	\$0.00

Measure J Open Projects

Project Numbers	Description	10-14-15 Board Approved Allocation	Current Year to Date Spending	Total Project Expenditures	Project Balance
201	Star Academy new Campus	\$15,510,000.00	\$3,756,245.50	\$13,317,040.03	\$2,192,959.97
202	Westlake Charter K-8	\$21,320,884.90	\$3,023,936.61	\$5,469,362.72	\$15,851,522.18
207J	Security Cameras	\$425,000.00	\$0.00	\$0.00	\$425,000.00
208	Bannon Creek Upgrades	\$7,907,000.00	\$2,471,676.25	\$4,680,139.56	\$3,226,860.44
210	Lighting Upgrades	\$271,431.00	-\$0.22	\$230,339.78	\$41,091.22
211	Leroy Greene Academy	\$2,015,159.10	\$1,015,116.24	\$1,289,298.02	\$725,861.08
212	Heron	\$8,105,870.00	\$20,200.09	\$574,575.83	\$7,531,294.17
215	Two Rivers	\$405,000.00	\$112,903.69	\$141,696.46	\$263,303.54
214	Natomas High School	\$3,847,500.00	\$1,914,777.95	\$2,506,047.80	\$1,341,452.20
217	Discovery High	\$1,829,250.00	\$11,584.14	\$174,153.90	\$1,655,096.10
218	Natomas Park	\$7,560,000.00	\$383,246.91	\$1,251,757.98	\$6,308,242.02
219	Hardscape Repairs	\$129,905.00	\$0.00	\$0.00	\$129,905.00
Current Project Total	Current Project Total	\$69,327,000.00	\$12,709,687.16	\$29,634,412.08	\$39,692,587.92

Measure J Future Projects

Project Numbers	Description	10-14-15 Board Approved Allocation	Current Year to Date Spending	Total Project Expenditures	Project Balance
	Remaining Projects from the April 1, 2015 Board Approved FMP List	\$47,940,082.51		\$0.00	\$47,940,082.51
vv	Reserve to (COPS Payments)	\$10,000,000.00		\$0.00	\$10,000,000.00
Future Project Total		\$57,940,082.51	\$0.00	\$0	\$57,940,083
Grand Totals		\$127,267,082.51	\$12,709,687.16	\$29,634,412.08	\$97,632,670.43

NATOMAS UNIFIED SCHOOL DISTRICT

Citizen's Bond Oversight Committee 2014 Measure "J" Financial Report**Measure J Funding**

Local Bond

Fund 21 Resource 9359

Data as of

6/30/2016

Starting Balance	
Issue #1	\$69,500,000.00
B of A Discount	\$1,649,088.50
Cost	-\$1,822,669.96
Interest Earned	\$221,736.46
Current Issuance Funding Balance	\$69,548,155.00
Future Funding	
Issue #2	\$52,000,000.00
Issue #3	\$7,500,000.00
Cost of Issuance (estimate)	-\$1,559,917.49
Future Interest	
	\$57,940,082.51
Total Project Funding	\$127,488,237.51
Total Measure J Allocation October 14, 2015	\$127,267,082.51
Total Unallocated Measure J Balance	\$221,155.00

Prior number was an estimate this is year end final number in QCC
This is year end final number in QCC

Measure J Open Projects

Project Numbers	Description	10-14-15 Board Approved Allocation	Year to Date Spending	Total Project Expenditures	Project Balance
201	Star Academy new Campus	\$15,510,000.00	\$9,560,794.53	\$9,560,794.53	\$5,949,205.47
202	Westlake Charter K-8	\$21,320,884.90	\$2,445,426.11	\$2,445,426.11	\$18,875,458.79
207J	Security Cameras	\$425,000.00	\$0.00	\$0.00	\$425,000.00
208	Bannon Creek Upgrades	\$7,907,000.00	\$2,208,463.31	\$2,208,463.31	\$5,698,536.69
210	Lighting Upgrades	\$271,431.00	\$230,340.00	\$230,340.00	\$41,091.00
211	Leroy Greene Academy	\$2,015,159.10	\$274,181.78	\$274,181.78	\$1,740,977.32
212	Heron	\$8,105,870.00	\$554,375.74	\$554,375.74	\$7,551,494.26
215	Two Rivers	\$405,000.00	\$28,792.77	\$28,792.77	\$376,207.23
214	Natomas High School	\$3,847,500.00	\$591,269.85	\$591,269.85	\$3,256,230.15
217	Discovery High	\$1,829,250.00	\$162,569.76	\$162,569.76	\$1,666,680.24
218	Natomas Park	\$7,560,000.00	\$868,511.07	\$868,511.07	\$6,691,488.93
219	Hardscape Repairs	\$129,905.00	\$0.00	\$0.00	\$129,905.00
Current Project Total	Current Project Total	\$69,327,000.00	\$16,924,724.92	\$16,924,725	\$52,402,275

Measure J Future Projects

Project Numbers	Description	10-14-15 Board Approved Allocation	Year to Date Spending	Total Project Expenditures	Project Balance
	Remaining Projects from the April 1, 2015 Board Approved FMP List	\$47,940,082.51			\$47,940,082.51
vv	Reserve to (COPS Payments)	\$10,000,000.00			\$10,000,000.00
Future Project Total		\$57,940,082.51	\$0.00	\$0	\$57,940,083
Grand Totals		\$127,267,082.51	\$16,924,724.92	\$16,924,724.92	\$110,342,357.59

Measure J Standing Sub-Committees

Open Projects	Project No.	Member 1	Member 2	Member 3
Star Academy	201			
Westlake Charter K-8	202			
Lighting & Security	207J, 210			
Bannon Creek Upgrades	208			
Leroy Greene Academy	211			
Heron	212			
Two Rivers	215			
Natomas High School	214			
Discovery High	217			
Natomas Park	218			
Hardscape Repairs	219			
Annual Report & Audit				
Finance (approved 8-22-16)		Stern	Marshall	Julio

NATOMAS UNIFIED SCHOOL DISTRICT

Citizens' Bond Oversight Committee – Measure J

Education Center, Board Room
1901 Arena Boulevard, Sacramento

Monday, August 22, 2016 – MINUTES - draft

1. ROLL CALL

Present:	Committee Members		Staff
	David Kawada	Joe Julio	Paul Anderson
	Danielle Marshall	Christopher McGreal	Vina Guzman
	Jennifer Slay	Eric Stern	Brenda Monson
			Jennifer Mellor
			William C. Young
Absent:	Anita Lopez		Mark Covington
	Christina B. McCaskill		

Meeting called to order by Chair, Christopher McGreal at 7:15 p.m. and established a quorum with 6 members in attendance. One member of the public attending: Bob Moreno (interested in Measure J membership)

II. COMMUNICATIONS

a) **Welcome/Introductions**

Bill Young introduced Bob Moreno, newest member serving on Measure D representing the Tax Payer Organization and informed the group that Mr. Moreno is also applying to serve on Measure J. His application will go for recommendation to the next Board Meeting.

III. PUBLIC COMMENTS – None

IV. INFORMATION ITEMS

a) **Committee Member Status**

Bill Young reported that Measure J continues to advertise for a new CBOC member to fill vacancies. He informed the group that Carol Fieldhouse regretfully resigned. More members are welcome. Please encourage interested friends/community members to apply. The senior citizen organization is vacant. It was noted that some senior organizations have members of 55 years of age & older.

b) **2015-16 Performance Audit**

Bill Young reported that items from the April 25, 2016 meeting are carried over to this meeting because there was no quorum at the last meeting to conduct business. He gave an overview of the RFP process, and announced the recommendation moving forward for review and action by the Board of Trustees will be to award the 3-year contract to Gilbert & Associates for \$10,000 per year. (He reported that the Districts' current auditors – Crowe Horwath have been notified that they will no longer conduct the Performance Audits for either of the Bond Measures. Crowe Horwath fee amount was \$8,000 per year. The fee for Gilbert & Associates is \$10,000 and a more extensive report is expected. He reported that the recommendation will be for Gilbert & Associates to conduct both Measure J and Measure D audits. Responding to questions, he clarified that the \$10,000 per year – totaling \$30,000 will come from the General Fund is just for the Measure J audit. (Measure D fees will be the same. RFP's were sent to 27 firms

with 3 firms responding; and 2 firms selected to interview. The third firm, Vargas & Company submitted an incomplete response. The second firm was James Marta & Company. He indicated that the time of year could have contributed to the low number of responses; because a larger return was expected.

c) Form 700

Completed Form 700's were collected at the April meeting. Those who have not submitted them yet, are encouraged to do so. Staff will send email reminders this week. It was noted that one form can be submitted that covers both Measure D and J.

d) Measure J Projects and Financial Update

Paul Anderson provided the following information relating to project activity and the financial update. Bill Young introduced and welcomed Vina Guzman, Director of Budget & Accounting.

The **NCS STAR** project is ready for the first day of school, the playground passed inspection, however the site work is not finished yet; it will be safe for first day of school. Slay inquired as to what the bond category letter is and Paul Anderson explained that it corresponds to voter's ballot language.

The **Westlake Charter School** project has just started, and already 2.4 million has been expended. The start of site work is doing well with Arntz Builders.

Bannon Creek, upgrades includes a 2 story - 16 classroom building. It is a modular building that was built in Manteca and delivered to our site and assembled in 7 days. Currently the teachers are scheduled to move into the new building in November and over winter break. Jennifer Slay stated that part of BC project is in funded by D and part is funded by J. Paul Anderson informed the committee that staff maintains separate resource codes that keep D and J expenditures separate. Jennifer Slay added you will not be able to discern which measure funded what work when performing a site audit. Moreno asked what DSA calls this type of building. Paul Anderson said it is treated as a permanent building.

The **Lighting Upgrades** project is complete. It included 4 sites, and exterior and interior of the gym at NHS. Project funds have not been exhausted and we show energy savings already.

LGA Upgrades project: The classrooms were ready for students to return before 8/10/15. The library needed extensive structural review by the inspector. The library will be a phenomenal space once complete.

Heron is just getting under way. The building plan is being reviewed by DSA and may have the DSA review complete tomorrow, 8/23/16.

The **Two Rivers** project was a library renovation and new furniture. The lights were backordered, and the furniture will be delivered on Sept 9 with a move in by Sept 12.

Natomas High School moved into B wing and F wing. There were structural issues on NHS, and all structural issues had to be reviewed by DSA. Jennifer Slay inquired what structural meant. Paul Anderson explained that a weight bearing wall was moved, and had to shore up the remaining walls and add a header. Bill Young added that these issues were surprises to the team. That often with construction projects there are surprises. Christopher McGreal inquired about impacts to the overhead costs. Paul Anderson informed the committee that all the change orders are not received as of yet and we don't have full scope of what the changes will cost. Bill Young included that we will pursue what we can as a District from the Architect and Contractor.

Discovery High School Culinary Upgrades project will open bids on Sept 1.

Natomas Park is a (stick/conventional) two story classroom building, with 12 spaces; it will go in back of the school. Move in is scheduled for next school year. Christopher McGreal asked about differences between stick/conventional vs. modular buildings. Paul Anderson and Bill Young explained that there are cost savings with modular and they are DSA approved. Stick/conventional allows for bigger classrooms and more design flexibility.

Bill Young added that there are 32 projects in the que right now and more will be added as the District is poised for the growth that is coming. Both Heron and Natomas Park experienced elays in completing the playground projects due to few playground construction workers available in the area. A variety of recess/playground equipment and games were sent to the schools for use in the interim. Completion is on track for end of September.

Bill Young narrated while viewing of various project photos featured on the District website.

V. ACTION ITEMS

a) Approve Meeting Minutes for January 26, 2016

Eric Stern moved to approve the January 26, 2016 meeting minutes. Motion seconded by David Kawada. Motion carried 6-0.

b) Election of Officers (Chair & Vice Chair (1-Year Term)):

Committee Chair: Jennifer Slay nominated Eric Stern for Chair, motion seconded by Christopher McGreal. Motion carried by prior roll call 6-0.

Committee Vice Chair: Eric Stern nominated Christopher McGreal for Vice Chair, motion seconded by Joe Julio Motion carried by prior roll call 6-0.

c) Approve Establishing Finance Standing Sub-Committee & Assign Members:

Jennifer Slay moved to approve establishing Finance Standing Sub-Committee, assigning Eric Stern, Joe Julio and Danielle Marshall as members; motion seconded by Eric Stern. Motion carried by prior roll call 6-0.

d) 2016-17 Meeting Dates: Jennifer Slay moved to keep the 4th Monday in August, October, January and April as meeting dates for the 2016-17 school year. Motion seconded by Christopher McGreal . Motion carried by prior roll call 6-0.

Meeting Dates: 8-22-16, 10- 24-16, 1-23-17, and 4-24-17.

VI. NEW BUSINESS - None

VIII. FUTURE COMMITTEE AGENDA ITEMS

Eric Stern reported that he will reach out to staff and bring a proposed list of standing sub-committees to the next meeting. He will use the project list as a starting point to structure the list.

The next meeting will be held at a school site to get a look at the finished work on projects funded by the bond measures.

VIII. ADJOURNMENT

Committee Chair Eric Stern adjourned the meeting at 7:54 p.m. and announced the next meeting will be held October 24, 2016.