

## **Instruction**

### **SUPPLEMENTARY INSTRUCTIONAL MATERIALS**

The Governing Board encourages the use of supplementary instructional materials to enrich the curriculum and enhance student learning. Such materials, shall be aligned with district goals, curriculum objectives, and academic standards and shall supplement and not supplant the use of Board-adopted basic instructional materials that serve as the primary learning resources.

(cf. 0000 - Vision)  
(cf. 0200 - Goals for the School District)  
(cf. 6011 - Academic Standards)  
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)  
(cf. 6163.1 - Library Media Centers)

Supplementary instructional materials include, but are not limited to, instructional materials that are designed to serve one or more of the following purposes: (Education Code 60010)

1. To provide more complete coverage of one or more subjects included in a given course
2. To meet the various learning ability levels of students in a given age group or grade level
3. To meet the diverse educational needs of students with a language disability in a given age group or grade level
4. To meet the diverse educational needs of students reflective of a condition of cultural pluralism
5. To use current, relevant technology that further engages interactive learning in the classroom and beyond

(cf. 6142.91 - English/Language Arts Instruction)  
(cf. 6142.92 - Mathematics Instruction)  
(cf. 6142.93 - Science Instruction)  
(cf. 6142.94 - History-Social Science Instruction)

Supplementary instructional materials may be selected by the Superintendent or designee, school administrators, or teachers, as applicable, and obtained through donations to the district and/or available funding sources designated for these purposes.

(cf. 1260 - Educational Foundation)  
(cf. 3290 - Gifts, Grants and Bequests)  
(cf. 4132/4232/4332 - Publication or Creation of Materials)

**SUPPLEMENTARY INSTRUCTIONAL MATERIALS** (continued)

As appropriate, supplementary instructional materials shall meet the criteria developed for the selection and evaluation of basic instructional materials as described in AR 6161.1 - Selection and Evaluation of Instructional Materials. Supplementary instructional materials shall be directly related to the course of study in which they are being used and shall be appropriate for the age and maturity level of the students.

The use or reproduction of supplementary instructional materials shall be in accordance with federal copyright law.

(cf. 6162.6 - Use of Copyrighted Materials)

To prepare district students to achieve the Common Core Standards in English language arts and mathematics and the English language development standards, as applicable, the Board may select supplementary instructional materials from the lists of materials determined by the State Board of Education (SBE) to be aligned with those standards. (Education Code 60605.86-60605.88)

The Board may approve supplementary instructional materials that are not on the lists approved by the SBE but which are aligned with the Common Core Standards provided that the materials comply with the evaluation criteria established by the SBE and Education Code 60050, 60060-60062, and 60226. The Board shall select content review experts who possess the qualifications specified in law to review and recommend such supplementary materials. The majority of the content review experts shall be teachers who are credentialed and/or authorized in the subject area they are reviewing and the remainder shall include appropriate persons from postsecondary educational institutions, school and district curriculum administrators, and other persons who are knowledgeable in the subject area. (Education Code 60605.86-60605.88)

**Appropriateness of Materials**

Whenever a district employee proposes to use a supplementary resource which is not included in the approved learning resources of the district, he/she shall preview the material to determine whether, in his/her professional judgment, it is appropriate for the grade level taught and is consistent with district criteria for the selection of supplementary instructional materials.

The employee shall confer with the Superintendent or designee as necessary to determine the compliance of the material with district criteria. The primary considerations should be the educational value, appropriateness, and relevance of the materials as well as the ages and maturity of the students.

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

(cf. 6144 - Controversial Issues)

Legal Reference: (see next page)

**SUPPLEMENTARY INSTRUCTIONAL MATERIALS** (continued)

Legal Reference:

EDUCATION CODE

- 233.5 Duty regarding instruction in morals, manners, and citizenship
- 18111 Exclusion of books by governing board
- 51510 Prohibited study or supplemental materials
- 51511 Religious matters properly included
- 51933 Sex education materials
- 60010 Definitions
- 60050 Social content review of instructional materials
- 60060-60062 Requirements of publishers
- 60200.7 Suspension of state instructional materials adoptions
- 60226 Learner verification of instructional materials
- 60242 Uses of instructional materials funds
- 60400 Adoption of high school instructional materials
- 60605.8 Common Core Standards
- 60605.86-60605.88 Supplemental instructional materials aligned with Common Core Standards
- 60811.3 English language development standards

COURT DECISIONS

- McCarthy v. Fletcher, (1989) 207 Cal. App. 3d 130
- Fowler v. Board of Education of Lincoln County, (1978) 819 F.2d 657

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Standards for Evaluating Instructional Materials for Social Content, 2000

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

**SUPPLEMENTARY INSTRUCTIONAL MATERIAL**

It is the policy of Natomas Unified School District to provide visual materials for students which are appropriate for student viewing and which support the instruction program. The following parameters prevail:

1. Films/videos, prints and other visual media, that appear on the Sacramento County Office of Education list are approved for their curricular content for use in the classroom.
2. All media used must adhere to the federal copyright policy and must have a direct tie to the curriculum and support the instructional program. All media should provide an alternative enriching experience with different viewpoints and perspectives.
3. Any educational television shows viewed in the classroom must have a direct tie to the curricular objectives. Opportunities should be available for students to utilize their learning beyond the program.
4. All media used in the classroom must be appropriate to the age, values and cultural diversity contained within the classroom. Any unfamiliar media must be previewed prior to being shown to students.
5. No "X" or "NC-17" rated films shall be shown. No "R" rated films shall be shown in grades K-5.
6. A district review committee, appointed by the Superintendent or designee, consisting of an administrator, teachers, parents and community members must view all "PG", PG-13" and "R" rated audiovisual materials. A film will need to be reviewed only once. A published list of approved "PG", PG 13" and "R" rated films will be updated annually and distributed to the school sites.
7. Comparable, alternative assignments will be given for students excused from viewing any classroom video.
8. Parents must be informed two weeks in advance of the viewing of any controversial media being used for students viewing, such as Family Life Media and "PG"(6-8 grades) "PG-13" (6-8), and "R" (9-12) rated media. Accompanying the letter will be a form provided for parents to elect the option of a comparable alternative assignment for their student. Teachers must obtain written permission from parents in order for grades 9-12 students to see "R" rated films or "PG" and "PG 13" rated films for grades 6-8.
9. "R" and "PG" and "PG-13" rated films and unrated commercial films/videos/television rebroadcasts must meet the following criteria (examples of unrated commercial films/videos/television include things like movies of the week and unrated foreign films, it does not include things like Reading Rainbow or social science documentaries):

- A. Have been reviewed and approved by the site administrator or district review committee;
  - B. Have been linked to the curricular objectives
  - C. Are shown only after written information is provided to parents which includes:
    - 1. The rating
    - 2. Reason for the rating (obscenity, nudity, violence, etc.)
    - 3. The curricular objectives, that the film has a tie to, and,
    - 4. An alternative assignment of comparable difficulty for students excused from viewing.
  - D. Parents are able to preview "R" rated films at grades 9-12 and "PG"/"PG-13" rated films grades 6-8.
10. Extra-credit activities that recommend the viewing of an "R" rated film for 6-12 grade students and "PG"/"PG13"/"R" rated film for 6-8 grade students will not be allowed.
11. Media may not be used during regular class time, for recreational, fundraising or entertainment purposes or for activities not directly related to the instructional program. Films, video and television viewing will not be used for recreational or reward activities.

**SUPPLEMENTARY INSTRUCTIONAL MATERIAL**

**Sample Letter (for "R", "PG", "PG-13" or controversial materials only)**

On \_\_\_\_\_, the potentially controversial film/video/television program \_\_\_\_\_  
(date) (title)

will be shown at \_\_\_\_\_, for \_\_\_\_\_ and has a rating of \_\_\_\_\_  
(name of school) (subject area) (rating)

because of \_\_\_\_\_. This film supports the instruction in this  
(reason for rating or controversy)

- class for the following reasons:
- 1) \_\_\_\_\_
  - 2) \_\_\_\_\_
  - 3) \_\_\_\_\_

Students excused from viewing this film/video/program/television will be assigned to \_\_\_\_\_  
(place)

and asked to complete the following alternative assignment \_\_\_\_\_  
(assignment)

that supports the same curricular objectives.



**Please sign here granting your student permission to view this film/video/television program:**

\_\_\_\_\_  
(Signature of Parent/Guardian)

\_\_\_\_\_  
(Phone Number)

**If you do not wish your student to participate in the viewing of this film/video/television program, please sign here.**

I prefer that my daughter/son \_\_\_\_\_ be given the alternative assignment. I understand that students' grades will not be adversely affected if students are excused from viewing the film/video/television program.

\_\_\_\_\_  
(Signature of Parent/Guardian)

\_\_\_\_\_  
(Phone Number)

**NATOMAS UNIFIED SCHOOL DISTRICT**  
**Application Form - Video Approval**

**Teacher Name:** \_\_\_\_\_

**School:** \_\_\_\_\_

**Course Title:** \_\_\_\_\_

**Film/Video Title:** \_\_\_\_\_ **Rating:** \_\_\_\_\_

**Title of Unit of Study will include film and why this film is important for classroom use:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Curricular Objectives for film use:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**What followup activity(ies) will be used to incorporate the educational value of this film?**  
\_\_\_\_\_  
\_\_\_\_\_

**If you omit parts of this film, please list them or please list the parts of the film that you intend to show:**  
\_\_\_\_\_  
\_\_\_\_\_

## NATOMAS UNIFIED SCHOOL DISTRICT

### Film and Video Guidelines

1. Any videos that are available for check-out at the NHS Fong Library Media Center are approved for student viewing.
2. Any media used should provide a different perspective on the curriculum and should have a documented tie to the curricular objective.
3. Substitutes at the Natomas Unified School District must follow the lesson plan prepared by the classroom teacher. Substitutes will not choose to show a film/video/television program of their own choice.
4. Films/videos/television viewing should not be used as entertainment or a reward during the school year. This does not preclude a “rainy day” showing of a video or film during lunch or recess.
5. Grade 9-12 students who do not have permission to view an “R” rated video and grades 6-8 students who do not have permission to view a “PG” and “PG-13” rated video will receive a comparable, alternative assignment from the teacher.
6. Unrated commercial films/videos/television includes media such as movie of the week or unrated foreign films. Films or videos such as Reading Rainbow, Social Science documentaries, and science series do not need to be submitted for review by the district review committee. Family Life films must still be submitted to the District for approval.
7. Any “R” rated films for grades 9-12 or “PG” and “PG-13” rated films for grades 6-8 that will be shown during the school year should be submitted to Educational Services by August 30th. Additional requests will be considered by the Superintendent on a case-by-case basis. Once these films have been reviewed, they will not need to be submitted in future years.
8. Teachers that find an “R” rated film for grades 9-12 or “PG” and PG-13” rated film for grades 6-8 they intend to show in the classroom or take students to view in a theater that has not been included on the course syllabus must obtain positive permission from parents.
9. Recognizing year-round school starts at the beginning of July, “PG” and “PG-13” rated films may not be shown until approval is received from the district review committee in January.