

# Checklist of Supporting Documents - NUSD 2019-2020



## Required documents to enroll your child:

- A completed enrollment packet
- Student's proof of age - To prove student's age, provide one of the following documents:
  - Certified copy of birth record (birth certificate)
  - Statement by the local registrar or county recorder certifying the date of birth
  - Baptism certificate
  - Passport
  - When none of the foregoing is obtainable, an affidavit of the parent, guardian, or custodian, or any other appropriate means of proving the child's age.
- Student's immunization record (see below for CA requirements)
- Proof of Residence - Please provide evidence of residency by providing one of the following (but not limited to) original documents, dated within the last three months:
  - Property tax payment receipt
  - Signed rental property contract or lease or rent payment receipt
  - Current utility service contract, statement, or payment receipt

- Pay stub
- Voter registration
- Correspondence from a government agency
- Declaration of residency executed by the parent or legal guardian of the student.

## If the following apply, we will need:

- Report of health exam (required prior to entering first grade)
- Oral Health Assessment form (required prior to entering first grade)
- A photocopy of previous IEP, if applicable
- A photocopy of previous 504 plan, if applicable
- Last report card from previous school (*grades 7-8 only*)
- Transcript from previous school (*grades 9-12 only*)
- Caregiver Letter (must also provide one of the documents listed under Proof of Residence)
- Foster Care (must provide Foster Care documents and one of the documents listed under Proof of Residence)
- Interdistrict Transfer Permit (required if you do not live within Natomas Unified School District boundaries)

### IMPORTANT REQUIREMENTS FOR ONLINE and PAPER REGISTRATION:

For student registration that is done using Online Registration, families have the opportunity to attach the supporting documents to the Online Registration. If the supporting documents are not uploaded to the Online Registration then your registration is not complete. Applications will be processed during the enrollment window when the application is complete, not when the Online Registration is submitted.

Supporting document submission options:

- Attach to the Online Registration (recommended)
- Bring supporting documents to the boundary school
- Bring supporting documents to the District Office at 1901 Arena Blvd. Sacramento, CA 95834

All supporting documents are required at the time of submitting a paper packet.

### The State of California requires the following immunizations:

**Polio:** 4 doses at any age; however, 3 doses meet requirement for grades K-12 if at least one was given on or after a child's 4th birthday.

**Diphtheria, Tetanus and Pertussis (DTP):** at least 5 doses (DTP, or a combination of DTaP and diphtheria-tetanus toxoids); however, 4 doses meet the requirement for grades K-12 if the last dose was given on or after a child's 4th birthday.

**Tdap booster:** Required for 7-12th grade. 1 dose on or after the 7th birthday meets requirements.

**Measles, Mumps and Rubella:** 2 doses required for grades K-12 – all doses must be on or after a child's 1st birthday.

**Hepatitis B:** at least 3 doses required for grades K-12 – this series must have begun and be on schedule for completion.

**Varicella (Chicken Pox):** 2 doses required for grades K-12, or documentation of the disease by a physician.

For questions about enrollment, please contact the Natomas Unified School District, 916-567-5819, or call the school office:

American Lakes School 916-567-5500

Bannon Creek School 916-567-5600

H. Allen Hight Elementary 916-567-5700

Heron School 916-567-5680

Inderkum High 916-567-5640

Jefferson School 916-567-5580

Natomas High 916-641-4960

Natomas Middle 916-567-5540

Natomas Park Elementary 916-928-5234

Paso Verde School 916-567-5810

Two Rivers Elementary 916-567-5520

Witter Ranch Elementary 916-567-5620