

*NATOMAS UNIFIED SCHOOL DISTRICT*  
**Citizens' Bond Oversight Committee Meeting**  
**Measure J**

**Location: Discovery High School**  
**3401 Fong Ranch Road**  
**Sacramento, CA 95834**

**Monday, January 13, 2020 - 6:00 p.m.**  
**MEETING MINUTES**

**I. Roll Call**

**Present:** David DeLuz, Daivd Kawada, Kathleen Fullerton

**Absent:** Jason Vitaich, Sumiti Mehta, Erin Naudin, Robert Moreno, Christopher McGreal, Mariana Sabeniano

**Staff Present:** Javetta Cleveland, Lalanya Rothenberger, Jen Mellor, Erica Sazo

Meeting called to order by David DeLuz at 6:03 pm.

After roll call Erica explained there were not enough members present to have a quorum. We will conduct the meeting; however, we can not vote. All actions items will be moved to the April 27, 2020 agenda.

**II. Communications**

A. Welcome/Introductions

Lalanya introduced Mario Da costa from James Marta and Company LLP and he will present the Bond Performance Audit tonight.

**III. Public Comments**

*Presentations from the public are limited to two (2) minutes regarding any item that is within the Committee's subject matter jurisdiction. Please note that Government Code Section 54954.2(a) limits Committee Members responses to public comments.*

None at this time.

**IV. Information Items**

A. Committee Membership-There are no changes at this time. David DeLuz asked what he will need to do to continue his membership. Jen explained he can have up to three terms and he would need to complete an application for the CBOC committee again.

B. Board of Trustees (Items from Board Meetings)

Javetta shared the Measure J reallocation. The reallocation was done to provide funding for Natomas High School athletic field. The spreadsheet shows there was an unexpended fund balance from the Inderkum High School Athletic Field of \$704,000. A little bit of money was pulled from Safety and Security and \$155,000 is from some interest earnings from Measure J funds. All of which came to a total of \$1 million that was allocated to Natomas High School track and field. Javetta asked if there were any questions. There were none.

C. Measure J Projects and Financial Update- The Financial report for Measure J was mistakenly not attached to the packet sent out to members. Jen shared we allocated the \$1 million dollars mentioned earlier and we encumbered \$75,000 for the landscape architect for plans for Natomas High School track and field.

Lalanya introduced Mario Da costa from James Marta and Company LLP to review the findings from the Measure J Performance Audit. Mario shared that his firm took a look at all of the expenditures for the entire project and then tested 82% of the expenditures for this year. They looked at the supporting documentation, invoices, warrants, contracts, change orders and made sure they were all approved. Their audit is based on standards set by the State of California. Mario shared when the report was completed his firm did not find any discrepancies or issues of non-compliance. Everything in the audit was in conformity with the State compliance audit guide. Mario shared his firm also looked at payroll and it was in compliance as well.

**V. Action Items**

Actions items were not reviewed at this meeting.

A. Approve October 28, 2019 Meeting Minutes

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call \_\_\_\_\_ Vote: \_\_\_\_\_

B. Approve 2018-19 Annual Report

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call \_\_\_\_\_ Vote: \_\_\_\_\_

C. Approve Sub-Committee Project Review

1. Natomas Dance Room

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call \_\_\_\_\_ Vote: \_\_\_\_\_

**VI. New Business**

A. Scheduled Project Review

1. Westlake Charter and PV Soft Cost - Christopher McGreal

B. Project Reviews to Schedule-Erica to email members since all members were not present at this meeting.

1. Jefferson Modernization-
2. IHS Athletic Field-
3. District/Joint Aquatic-

**VII. Adjournment**

David DeLuz called meeting to adjournment at 6:13 pm

*Note: Assistance for the Disabled: Please contact the Deputy Superintendent's Office at (916) 567-5457 at least 24 hours before the scheduled Citizens' Bond Oversight Committee meeting to request disability-related accommodations in order to participate in the public Citizens' Bond Oversight Committee meeting.*