

**District English Learner's Advisory Committee (DELAC) Natomas Unified School District  
Meeting Minutes for Monday, September 24, 2020**

**A. Welcome/Call to Order**

Meeting was called to order at 5:32 pm. Meeting was held virtually via Zoom.

Activity time-theme (Favorite T-Shirt) - Introduction of parents and staff, and what their special t-shirt was. (9 Staff members and 9 parents)

One parent used the Interpretation feature in Spanish.

Mary thanked the 2019-20 DELAC officers.

Mary reviewed the DELAC norms and the difference between ELAC and DELAC. She also spoke about the roles and responsibilities of DELAC.

Natomas Unified School District Virtual Tutoring and Wellness Center is now available to assist students and parents with online appointments for academic and social-emotional support, answers to health-related issues, and workshops for both students and parents. The center is open virtually after school on Mondays – Thursdays between 3-8 pm, and Fridays between 3-5 pm.

**B. Review Minutes from August 24th Meeting - Link was posted on agenda  
[Link to August 24, 2020 minutes.](#)**

**C. CCS with Heidi Lattuada and Miriam Searby**

- Constituent and Customer Services (CCS) responds to concerns and requests from parents, employees and community members, including: public records act requests, personnel complaints, Request for Information/Service, Special Education, student textbooks and materials, Williams Act, Uniform Complaints and other concerns. CCS created the Path to Successful Communication to assist parents with whom to contact first. There are four different kinds of complaints (general, formal, complaints concerning District employees, and Uniform Complaint Procedures).

You can contact CCS at (916) 561-5253 and [customerservice@natomasunified.org](mailto:customerservice@natomasunified.org).

Website is located at <https://natomasunified.org/departments/ccs/>.

- Language Link provides interpretation services for more than 240 languages through 3-way conference calling. This allows the school sites the opportunity to communicate with more families in their home language. All teachers have access to Language Link.

A parent asked how they could get more information about Language Link. They would also like to be able to spread the information to other families. They also brought up the robotic spanish message and how difficult it is to understand.

- VoiceNation continues to provide after hours, holiday and weekend phone coverage.

**Break:** Mary set a two minute break to stretch.

**D. Title III Plan with Mary Lynch and Suzen Holtemann**

We spend a lot of Title funds on Professional Development for teachers. The training helps teachers learn how to support English learners.

- A teacher commented that TOSAs are essential.
- A parent asked if each site has a TOSA or are they shared throughout the district?
- A parent asked about District Level Data in regard to languages and different student groups. What is currently being done by the District? What are the additional resources that could be allocated?
- A parent asked who is allowed to use Imagine Ready? Only newcomers or students with low ELPAC scores?

Mary encouraged the parents to talk about the needs that we are not currently funding at the next meeting.

There are three different letters that go out to families of English Learners (Initial ELPAC Notification Letter, Initial Parent Notification Letter and Annual Parent Notification Letter). Any parent who has an English learner student will get the Annual Parent Notification letter.

Reclassification is when they are Redesignated Fluent English Proficient. The process through which students who have been identified as English learners are reclassified to fluent English proficient (RFEP) when they have demonstrated that they are able to compete effectively with English-speaking peers in mainstream classes. The student is monitored for 4 years to make sure they are meeting grade level standards

- A parent talked about how when she enrolled her child they asked if there was another language spoken in the house. I said yes. Then he was assigned as EL. He asks me if I am still an English learner. I do not know if he missed a test last year.
- A teacher asked who should a parent contact if they want their child in a mainstream English program?
- A parent commented that he did the same thing. We advocated with the District and the Principal to remove him from the EL classes.

#### **E. DELAC Nominations with Megan Kelley**

There are thirteen members that represent the school sites. The ELAC selects who they want to represent their site at DELAC. We are an advisory group. The roles and responsibilities may vary. Our goal this year is to have one parent present from each site.

The Chair and Co-Chair need to be parents of English Learner students. The Secretary position does not require an English Learner student.

[Link](#) to Nomination Form:

Nominations for Chair: Roberto Toledo

Nominations for Co-Chair: Constantino Silva

Nominations for Secretary: Nadia Garcia, Stephanie Steuteville

The results were announced by Megan Kelley:

Chair: Roberto Toledo

Co-Chair: Constantino Silva

Secretary: Equal split for Nadia Garcia and Stephanie Steuteville

#### **Areas of Work This Year:**

- Review and Comment on the Reclassification Policy-Advice

- Review and comment on the Title III Plan
- Review and Comment on Annual Letters/Mailings to Parents-Advise
- Review and Comment on DELAC Bylaws
- Review and Comment on the District's LCAP -We did our first Meeting on The local continuity plan

**F. Virtual Review Now or Offline - TABLED**

- a. Review [DELAC Bylaws](#)
- b. Review EL Master Plan [Acronym](#)

**G. CLOSURE: DELAC Meeting adjourned at 7:30 pm.**

Theme for next meeting: Hawaiian

Next DELAC meeting November 19, 2020.