

**District English Learner's Advisory Committee (DELAC) Natomas Unified School District
Meeting Minutes for Thursday, November 19, 2020**

A. Welcome/Call to Order

Meeting was called to order at 5:34 pm. Meeting was held virtually via Zoom.

Activity time-theme (Hawaiian) - Introduction of parents and staff, and what their special t-shirt was.

Notified attendees the meeting was being recorded and then Mary Lynch reviewed the DELAC norms.

B. Activities - Brenda Carvalho and Rob Schopen

They started by showing participants how to "Raise Your Hand" during the zoom meeting. They played a game called DELAC Jeopardy with six categories to choose from, one of them specific to EL.

C. EL Data - Mary Lynch

Mary reviewed information and data on our EL students. Approximately 13% of the students who attend NUSD are English Learners.

- Parent question - How is the data shared with each one of the schools and the teachers that may have some of these students? What attention and follow up are they getting, especially the LTELS?
- Teacher asked how NUSD receives data for students up to age 22. By law AB2121 we serve EL students in our district up to age 22, Adult education learning.

D. Parent University-Upcoming Events- Lisset Mijares

Parent University is a community collaborative led by NUSD to help parents become full partners in their children's education. Parent University focuses on College and Career Readiness, Health and Wellness, and Parent Awareness.

The next zoom workshop from the How to Navigate Post Secondary Education workshop series is in collaboration with our college mentoring partners, United College Action Network (UCAN) and Office of Student Assistance and Relief (OSAR). It will be held on December 10th at 6pm titled "What is the Best Fit for Your Student & Family" regarding tips and recommendations about what to be looking for when choosing the right college.

If you miss or want to look up previous workshops you can find the recordings on the NUSD website at <https://natomasunified.org/parent-university/>

- Parent question - Last year or the year before they offered a training class for citizenship and English classes, do you still have that?

E. Introduction of NUSD's Student Board Member- Lisset Mijares

The student Board member, Estefania Garcia currently attends Natomas High school. She excels in AP classes and is part of Link Crew. She stated it gives her an opportunity to be a voice for her school.

F. LCAP Information- William Young

Bill Young started by thanking the parents for participating in this committee along with the hard work of the teachers. The Learning Continuity and Attendance Plan is a key part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at the District level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year. The Local Control Funding Formula

(LCFF) drives the funding for the LCAP and will be voted on at the December 9th Board meeting. In March-May NUSD will draft the 2021-2024 LCAP.

The LCAP is available on the NUSD website at <https://natomasunified.org/lcflcap/>.

- Parent question - Does this cover anything regarding when the district goes back to in-person learning?
- Parent Comment - We want to be prepared when we do open.

G. Unscheduled Communication- Mary Lynch

- Roberto - Tomorrow is Joey's Food Locker, if you know of any families in need they can pick up a turkey and other food items using a drive through method.
- Curt - Do we know who the School Board members are? Have there been any changes?
- Roberto - Mary, Lisset and Rob are amazing people.
- Constantino - This is a question that does not have to be answered now. At H. Allen High we would like to survey the parents. I would like to get a better idea of what the EL students' needs are at the school from the parent perspective. We are trying to come up with a tool or survey to get this information. Do you know if another school or the district has a template we could use for their survey?

H. Introductions of DELAC Members by Site- Megan Kelley

Roll call of present site representatives.

- Parent comment - The parent that was at our last meeting who needed translation services is not here today.

I. Review of previous meeting minutes- [LINK to Minutes](#)

Two minutes were provided to read the minutes from the September 24, 2020 DELAC meeting.

J. Human Resources on Teacher Credentialing - Farah Ubaidullah

The job of the Human Resources Department is to ensure that your students' teachers are qualified to teach English Learner students. Their process includes the following:

- During the hiring process, Human Resources will check teacher applicants EL authorizations on his or her credentials on the state Commission on Teacher Credentialing (CTC) web site
- If necessary, during the onboarding process, they work with teachers to ensure they are applying for the appropriate credential (and EL authorization)
- During the teacher's first couple of year, they work with teachers to ensure they are following the credentialing preparation process to complete credentialing requirements in a timely manner
- Upon completion, Human Resources continue to monitor teacher's credentials on a monthly and annual bases

Human Resources must communicate with parents if there is a misassignment. Often this is from a teacher that recently moved from out of state.

- Parent comment - a parent stated they would reach out to Human Resources with their questions.

K. Consolidated Application- Mary Lynch

The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools throughout California. NUSD is required to review the ConApp with DELAC on a yearly basis.

The purpose of Title III is to ensure that all EL students attain English proficiency, develop high levels of academic attainment in English, and meet the same challenging state academic standards as all other students. The Title III Immigrant Student Program provides funding to enhance instructional opportunities for immigrant students and their families and ensure that immigrant students meet the same challenging grade level and graduation standards as mainstream students. The planned Title III allocations provide funding for the ELD TOSAs, a partnership with West Ed to develop a more comprehensive instructional plan and supplemental supports to English learners.

- Parent question - How does the District feel with the success rate of working with West Ed or the other expenditures? How do you make adjustments? Do you use data to determine where you have been successful or you haven't been successful?

L. DELAC Needs Assessment Review- Mary Lynch

Mary is working on the Needs Assessment that will be completed by the site and District at the end of the year. The questions relate to the effectiveness of the EL program and committees.

M. CLOSURE: DELAC Meeting adjourned at 7:12 pm.

Theme for next meeting: Family with Valentine colors

Next DELAC meeting: February 18, 2020