NATOMAS UNIFIED SCHOOL DISTRICT

CLASSIFIED TIMESHEET

To be completed for any extra hours, overtime, or summer school work beyond normal salary agreement.

FOR THE PERIOD ENDING ______________________ **FISCAL YEAR** ______________

EMPLOYEE NAME ______________________ **EMPLOYEE REF #** ______________ **SCHOOL SITE/DEPT** ______________

Completed By Employee				SPSA	*For Office Use Only*								
DATE	DESCRIPTION/PROGRAM	# EXTRA HRS	OVERTIME HRS	ACTION / PG#	FUND	RESOURCE	PY	OBJECT	SCHOOL	GOAL	FUNCTION	LOCAL 1	LOCAL 2
		0.00	0.00										

Submission of a fraudulent time sheet is prohibited under District Board Policy and Administrative Regulation 4218.

School Site/Department Superviosr Approval ______________ Date ______________

Employee Signature ______________ **Date** ______________

Administrator/Program Manager Approval ______________ Date ______________