Dear NP³ students and parents,

I would like to take the opportunity to explain the grading system used at NP³ High School and provide a rationale for the implementation of habits of work standards and scores.

While NP³ High School utilizes a traditional letter grade system, the policies in place for academic grades more closely align to a proficiency-based grading system. Academic grades reflect a student’s learning progress and achievement towards the expected standards in a given course. Students are provided opportunities to reassess their work and are not penalized for late work if it is completed within an academic quarter. This is done to ensure that the grade is truly an accurate reflection of a student’s mastery of the standards. Student behaviors such as attendance, tardiness, class participation, or the ability to complete work on time are not factored into final grades alongside scores on tests and assignments. While we know that attendance, class participation, and behaviors are important to success in school, averaging together behaviors and learning can obscure academic progress and achievement, making it much harder to determine what students are excelling at or struggling with.¹

In an effort to provide additional feedback to both students and parents about these important behaviors, NP³ High School will implement two Habits of Work standards, Social Responsibility and Academic Responsibility. These standards and scores will be recorded on the report cards beginning this December. The habits of work standards and rubric can be found on the back of this letter. All teachers will use the common rubric to evaluate student work habits. The Habits of Work scores appear alongside academic grades on the semester progress reports and end-of-term report cards. If you have any questions please don’t hesitate to contact me.

Thank you,

Melissa Mori
Principal, NP³ High School

¹ http://greatschoolspartnership.org/proficiency-based-learning/grading-reporting/habits-work-grading-reporting/
<table>
<thead>
<tr>
<th></th>
<th>4- Exceeds Expectations</th>
<th>3- Meets Expectations</th>
<th>2- Partially Meets Expectations</th>
<th>1- Does not Meet Expectations</th>
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| **Social Responsibility** | **Always** does the following:  
- communicates respectfully with teachers, students, and staff  
- adheres to classroom rules  
- works to build a positive classroom environment | **Typically** does the following:  
- communicates respectfully with teachers, students, and staff  
- adheres to classroom rules  
- works to build a positive classroom environment | **Inconsistently** does the following:  
- communicates respectfully with teachers, students, and staff  
- adheres to classroom rules  
- works to build a positive classroom environment | **Rarely** does the following:  
- communicates respectfully with teachers, students, and staff  
- adheres to classroom rules  
- works to build a positive classroom environment |
| **Academic Responsibility** | **Always** does the following:  
- Meets deadlines  
- Completes Process and Product assignments  
- Brings required materials to class  
- Assumes responsibility to acquire and complete work if ever absent | **Typically** does the following:  
- Meets deadlines  
- Completes Process and Product assignments  
- Brings required materials to class  
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