



HERON TK-8

STUDENT HANDBOOK

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www.natomasunified.org/hes/



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OUR HERON VISION

All Heron students will be college and career ready, productive, responsible, and engaged global citizens.

OUR MISSION AT HERON

Heron TK-8 is a joyful place to learn. We care for our students and provide the support they need to achieve academic and personal growth. We engage with our community to provide a rigorous and nurturing learning environment, where students learn to collaborate, communicate, and treat each other with kindness and respect.

OUR MOTTO

Heron Flyers SOAR! Show Respect, Offer Kindness, Act Responsibly, Reach for Success

WELCOME TO THE 2018-2019 SCHOOL YEAR!

Welcome to Heron TK-8 School, home of the SOARing Heron Flyers! I would especially like to welcome our families who are new to TK, Kinder, or to our community. Our mission at Heron is to bring joyful learning and academic achievement to all students. You are going to find that Heron TK-8 is a special place that knows and cares for each of our students, providing the support they need to achieve academic and personal growth. We engage with our community to provide a rigorous and nurturing learning environment, where students learn to collaborate, communicate, and treat each other with kindness and respect. These are our values at Heron TK-8, and I look forward to working closely with you this school year to bring this educational experience to our students.

We are beginning this school year with a significant gain in our achievement in both ELA and Math, and I am so proud of the growth our students have made. This is a reflection of our teachers' intentional actions, hard work, and belief in our students. Heron TK-8 incorporates the Responsive Classroom framework into our daily practices, which means we are intentional about developing our students academic and social-emotional competencies through Morning Meetings (K-5), Responsive Advisory Meetings (6-8, active learning, and a data-driven instructional cycle based on common formative assessments. We have an exciting year ahead of us with the addition of our new TK class, our STEAM-based learning opportunities planned for students, and our commitment to providing each child with a high quality education that prepares our students for college and career success. Our partnerships need to be strong in order to keep us moving forward. A TK-8 school brings a unique opportunity to provide students with a continuity of teachers, classmates, programs, and expectations, leading to greater academic achievement and improved confidence. I look forward to working with you this year to create this continuity, and I am eager to see our Heron Flyers as we celebrate the beginning of an exciting school year!

In Partnership,

Amy Whitten
Heron TK-8 Principal

NATOMAS UNIFIED SCHOOL DISTRICT
1901 Arena Boulevard, Sacramento, CA 95834
(916) 567-5400

OUR NUSD VISION

All NUSD students graduate as college and career ready, productive, responsible, and engaged global citizens.

NUSD CORE BELIEFS

- Every child can learn and succeed.
- Our diversity is our strength.
- Disparity and disproportionality can and must be eliminated.
- Staff must be committed, collaborative, caring, and exemplary.

BOARD OF TRUSTEES

Scott Dosick, President
Dr. Sue Heredia, Vice President
Teri Burns
Lisa Kaplan
Micah Grant

SCHOOL ADMINISTRATION

Amy Whitten, Principal
Mandeep Biring, Assistant Principal





Heron Flyers

S.O.A.R.

SHOW RESPECT

OFFER KINDNESS

ACT RESPONSIBLY

REACH FOR SUCCESS

Heron School - A California Gold Ribbon School



HERON SCHOOL
2018-2019 SCHOOL CALENDAR

School Opens.....	August 8, 2018
Back to School Night.....	August 29, 2018
Labor Day Holiday.....	September 3, 2018
Minimum Day	September 11, 2018
Staff Development Day (NO SCHOOL).....	October 8, 2018
Minimum Day.....	October 23, 2018
Veterans Day Holiday.....	November 12, 2018
Thanksgiving Break.....	November 19-23, 2018
Minimum Day.....	December 11, 2018
Minimum Day.....	December 20, 2018
Winter Recess.....	December 21, 2018 - January 4, 2019
Martin Luther King, Jr. Holiday.....	January 21, 2019
Minimum Day.....	February 5, 2019
Presidents Day Holiday (Lincoln).....	February 11, 2019
Presidents Day Holiday (Washington).....	February 18, 2019
Minimum Day.....	March 26, 2019
Spring Recess.....	April 15-19, 2019
Last Day of School (MINIMUM DAY).....	May 23, 2019

HERON SCHOOL 2018-19 Bell Schedules

TK & KINDERGARTEN SCHEDULE Regular Schedule	
7:45am	Breakfast (Optional)
8:00am	Classrooms Open
8:15am	Instruction Begins
9:55am-10:10am	Recess 1
10:10am-10:25am	Recess 2
11:15am-11:50am	Lunch
2:08pm	Dismissal

TK & KINDERGARTEN SCHEDULE Early Dismissal	
7:45am	Breakfast (Optional)
8:00am	Classrooms Open
8:15am	Instruction Begins
9:55am-10:10am	Recess 1
10:10am-10:25am	Recess 2
11:15am-11:50am	Lunch
12:48pm	Dismissal

ELEMENTARY SCHEDULE (1st-6th) Regular Schedule	
7:45am	Breakfast (Optional)
8:10am	Bell Rings to Line Up
8:15am	Instruction Begins
9:30am-9:45am	Recess – Grades 1 & 2
9:55am-10:10am	Recess – Grades 3 & 4
10:15am-10:30am	Recess – Grades 5 & 6
10:50am-11:25am	Lunch – Grades 1 & 2
11:30am-12:05pm	Lunch – Grades 3 & 4
12:48pm-1:23pm	Lunch – Grades 5 & 6
1:25pm-1:40pm	Recess – Grades 1 & 2
1:40pm-1:55pm	Recess – Grade 3
2:25pm	Dismissal

ELEMENTARY SCHEDULE (1st-6th) Early Dismissal	
7:45am	Breakfast (Optional)
8:10am	Bell Rings to Line Up
8:15am	Instruction Begins
9:30am-9:45am	Recess – Grades 1 & 2
9:55am-10:10am	Recess – Grades 3 & 4
10:15am-10:30am	Recess – Grades 5 & 6
10:50am-11:25am	Lunch – Grades 1 & 2
11:30am-12:05pm	Lunch – Grades 3 & 4
12:30pm-1:05pm	Lunch – Grades 5 & 6
1:05pm	Dismissal

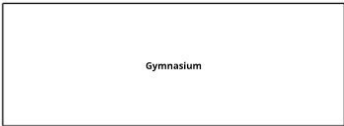
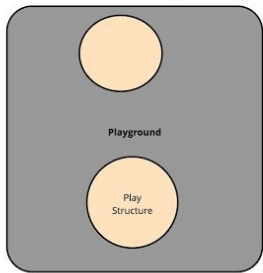
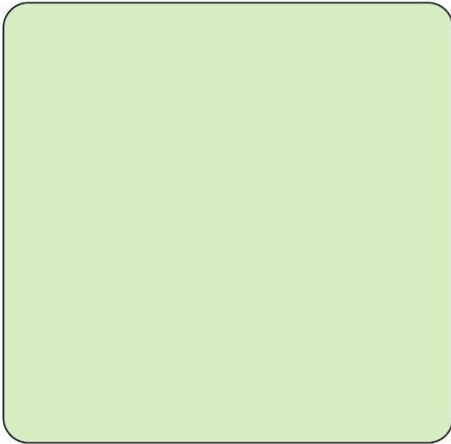
MIDDLE SCHOOL SCHEDULE (7th-8th) Regular Schedule	
7:45am	Breakfast (Optional)
8:00am	Warning Bell Rings
8:05-8:20	Responsive Advisory
8:20-9:15am	Period 1
9:19-10:15am	Period 2
10:18-11:14am	Period 3
11:17am-12:13 pm	Period 4
12:13pm-12:48pm	Lunch
12:53pm-1:49pm	Period 5
1:54pm-2:50pm	Period 6
2:50pm	Dismissal

MIDDLE SCHOOL SCHEDULE (7th-8th) Early Dismissal	
7:45am	Breakfast (Optional)
8:00am	Warning Bell Rings
8:05am-8:20am	Responsive Advisory
8:20am-8:59am	Period 1
9:02am-9:41am	Period 2
9:44am-10:23am	Period 3
10:26am-11:05am	Period 4
11:08am-11:47am	Period 5
11:50am-12:13pm	Period 6A
12:13pm-12:48pm	Lunch
12:51pm-1:05pm	Period 6B

G7 Espinosa PE	G6 Millward PE	G4/G5 Elementary STEAM Lab	G3 Stellmacher/ ?? Speech	G2 Vigil PE	G1 OT/ Storage
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4th R

HERON SCHOOL
2018-2019
Revised 7/1/18



Restrooms

E6 4th Stolp	E7 Pod Workroom	E9 3rd Pacheco	E10 3rd Sorensen
E5 4th Totey	E4 4th Fresquez- Garcia	E2 Pod Workroom	E6 4th Stolp

D6 2nd Jones	D7 Pod Workroom	D9 2nd Gorski	D10 2nd C. Turner
D5 3rd Schimke	D4 3rd Lavell	D2 Pod Workroom	D1 2nd Glenz-Zekt

C10 1st Crader	C11 Pod Workroom	C13 1st MacMillan	C14 1st Naten	C15 ILS/SDC Kleinhammer	C18 TK-2 SDC Ruddick
C9 1st Ramos	C8 Kinder Hodge	C6 Pod Workroom	C5 Kinder Hannigan	C3 Speech	C1 MS/SH ??

Restrooms



F20 5th Abbott	F1 K-5 Learning Center
F19 5th Breckenridge	F2 Workroom
F18 5th McClurg	F4 6-8 Learning Center
F17 5th Reese	F5 Psychologist
F16 6th Meehan	F7 6th Wanner
PE Storage Electrical	F8 6th Stellmacher
	F9 6th Thomas

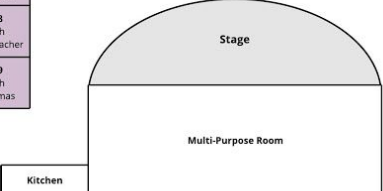


Restrooms

B8 Kinder Schaaf	Kindergarten Playground
B5 Kinder M. Turner	
B1 TK Perez	

101 Science McDaniels
102 Science Lai
103 Tech King

Restrooms



110 ELA/SS Buffleben	111 ELA/SS Murphy	112 ELA/SS Miller	113 Math Smith	114 Math Myhre	115 Spanish Neilson
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Parent Information

ARRIVAL AND DISMISSAL PROCEDURES

It is our goal that your children arrive to school and are dismissed from school in a safe, timely, and orderly manner. We request that all adults bringing children to and from school obey traffic laws and follow our arrival and dismissal procedures. Please do not leave your car unattended in the drop-off zones or drive in the fire lane/bus lane near the middle school building. The safety of your children is our number one priority! Please assist us in providing a safe school environment.

Gates Open at 7:45am – In order to ensure student safety, unaccompanied students or students not enrolled in 4th R should not be on campus prior to 7:45 unsupervised. Breakfast begins at 7:45 and will be served until 8:10.

TK-6th Grade: Students may play at morning recess beginning at 7:45 am. TK and Kinder students should report to directly to classrooms, which open at 8:00. Once the 8:10 movement bell rings, all 1-6 students are to walk directly to their classroom's line on the blacktop. Students will form a line, where their teacher will greet them and lead them to class.

7th and 8th Grade: Students should report directly to cafeteria for breakfast or middle school quad before school; The bell rings at 8:00, and Responsive Advisory Meetings begin in their 1st period classes at 8:05.

Dismissal is at **2:08 pm** for TK and Kindergarten (Pick up from classroom), **2:25pm** for Grade 1-6, and **2:50pm** for Grades 7- 8. All students are expected to leave school grounds at dismissal; students waiting for siblings may wait on the elementary playground where there is supervision by our Campus Safety Specialist. All students must leave school grounds at 2:50 unless they are enrolled in an after school program.

FREE AND REDUCED LUNCH PROGRAM

To ensure that we provide access to all families potentially eligible, we ask that all families fill out a lunch application at the beginning of the year. We have paper applications in the cafeteria, or you can apply online at www.schoollunchapp.com. School funding is directly tied to the number of students eligible for free or reduced lunch, regardless of whether or not they participate in the lunch program. All information is confidential.

ONLINE LUNCH PAYMENTS

Parents can log on to www.myschoolbucks.com to make payments on your student's school meal account. You can monitor the account balance, see the account history and payments made are immediately applied to your child's account.

PATHWAYS TO SUCCESSFUL COMMUNICATION

School Office Hours:	7:45am – 3:30pm
Attendance Hotline:	(916) 567-5696
Phone Number:	(916) 567-5680
Fax Number:	(916) 567-5689
Website:	www.natomasunified.org/hes/

A positive working relationship between parents, teachers, and staff is critical for student success. To that end, we ask that parents, teachers, and staff seek to establish positive relationships as we work together to care for our students and ensure their success. A weekly newsletter from the principal is sent out each Friday called **The Friday Flyer**, followed by a weekly e-mail and recorded phone message sent out every Sunday evening. Parents are highly encouraged to "Like" our **Facebook** page for regular school updates and visit our school website at www.natomasunified.org/hes/ for important information and links to our teacher websites.

Communication: Phone Messages For Students: Our "Away for the Day" cell phone policy does not allow students to text, call, or receive messages from parents during the school day. Parents wishing to leave emergency messages for their students may do so by contacting the main office at (916) 567-5680. The message will then be forwarded to your child's teacher. Any article to be delivered to children should be left in the front office. There is a student phone available for student use in the office.

Contacting Teachers: Teachers welcome your emails, notes, and calls. Conferences with teachers can be easily arranged; communication between teachers and parents is extremely important to the educational process. Parents may have specific concerns regarding their child's progress or educational program, and communication is key to resolving these issues. The following process is set up to facilitate this communication:

1. TALK TO THE TEACHER FIRST. The teacher has the most direct contact with your child during the school day.
2. Talk to the principal or assistant principal after speaking with the teacher.
3. Should a resolution still need more support, the principal will contact other appropriate school officials
4. If an acceptable resolution has not been reached, the parent/guardian may file a formal complaint through NUSD Constituent and Customer Service (CCS) at customerservice@natomasunified.org or 916-561-5253.

Contacting Principal or Assistant Principal: If you would like to meet with school administration, please contact Audra Short in the front office, and she will assist you in scheduling a meeting or a phone call with either Mrs. Whitten or Mrs. Biring. You may also email Principal Amy Whitten directly at awhitten@natomasunified.org. Please be advised that Mrs. Whitten spends most of the school day in classrooms and with students; emails and phone messages will be responded to within 24 hours. Your child's educational experience is our highest priority, and we highly value our partnership with families. For this reason, any concerns should first be addressed with a staff member directly (teacher, coach, etc), then with the school principal, and then CCS. If still unresolved, CCS will contact the Supervisor of Schools or appropriate department.

INFINITE CAMPUS PARENT PORTAL

With the Infinite Campus Parent Portal, parents/guardians have real-time access to attendance, grades and other information about each of your children in one easy location, from a smartphone or computer. You can also subscribe to alerts sent by Heron School or NUSD. If you do not have your Infinite Campus Parent Portal log-in, please contact Shannon Silvey in our front office for assistance at 916-567-5680.

PARENT TEACHER CONFERENCES

TK-8 Parent/Student/Teacher conferences are held once each year. Academic progress, student work and goal setting are the primary topics of the conferences. Our middle school students will facilitate a student-led reflection conference with their Advisory Teacher and parent during this time. Parents are encouraged to maintain close contact with the school and are invited to make appointments whenever they have questions or concerns they would like to discuss without their child being present. Please call the office to schedule an appointment with the appropriate staff member to make sure he/she is available to meet with you. **Parents or guardians do not have to wait for conference week to confer with the teacher or principal. They may conference at any time as long as an appointment is made prior to coming in.**

GRADING AND REPORTING

Report cards are issued three times a year, at the end of each Trimester. Middle school report cards are mailed home, and TK-6 report cards are either distributed to parents during Parent Teacher Conferences or sent home with students. 18-19 Trimester Dates are as follows:

- Trimester 1 ends November 9, 2018
- Trimester 2 ends March 8, 2019
- Trimester 3 ends May 23, 2019

TK-6 STANDARDS BASED GRADING

Our curriculum standards establish what it is that students are expected to know and be able to do. Our TK-6 elementary report cards is Standards Based, which means grades communicate how students perform on clearly defined learning targets. The purpose of standards-based grading is to identify what a student knows, understands, and is able to do in relation to those learning targets- as opposed to simply averaging grades/scores over the course of the grading period. TK-6 teachers grade based on what each student has learned and how that student meets the standards, which is then communicated with an overall score of 4 (Exceeds Standard), 3 (Meets Standard), 2 (Nearly Meeting Standard), or 1 (Not Meeting Standard). In no way does a 4,3,2,1 relate to A,B,C,D letter grades. Standards based grading does not average, but rather assesses a student's overall body of work- especially the most recent evidence. The grade should reflect what the student has learned. The goal is for all students to be meeting or exceeding standards by the end of the school year.

7-8 TRADITIONAL REPORT CARD

Our middle school report card follows a traditional letter-grading system, which calculates a G.P.A. (Grade Point Average) for each Trimester. Students receive one cumulative average grade for each of their 6 classes.

ATTENDANCE INFORMATION

ABSENCES

If your student will be absent, please make sure to report the absence to the school office in a timely manner. Each day at 9:00 a.m., an automated phone call goes out if your child is late or absent. You may use any of the following methods to verify your child's absence:

1. Parent/Guardian can send an email to our secretary Christie Settanni at csettanni@natomasunified.org. Please include your child's full name, grade/teacher, date of absence and reason for absence.
2. Parent/Guardian can write a note. The note should include your child's full name, grade/teacher, date of absence, reason for absence and a parent or guardian signature.
3. Parent/Guardian may visit in person, call the office or call the attendance hotline at (916) 567-5696.

If you know in advance your child will be absent for 5 or more days, please notify the office so an Independent Study Packet can be prepared for your child.

INDEPENDENT STUDY

BP 6158(a-j)The Governing Board authorizes Independent Study as an optional alternative instructional strategy for eligible students, whose needs may be best met through study outside of the regular classroom setting. Independent Study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study. The minimum period of time for any independent study option shall be five consecutive school days.

TARDIES

Students are marked Tardy if they arrive to school after 8:15 in TK-6 or after any period has started in middle school. If middle school students accumulate 5 or more tardies, they will be assigned "Reflection Friday" after school on the next Friday in order to meet with a teacher and/or write a reflection on why they are not getting to class on time, the effects of their lateness on the classroom environment, and their own learning, and how they can improve. Being tardy can be very stressful for young children, and students often have a difficult time transitioning to school when they arrive late. Excessive tardies may result in a parent problem-solving conference, and tardies more than 30 minutes are considered a truancy.

EXCUSED ABSENCES

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administration regulations. Excused absences include illness, family funeral, quarantine, medical or dental appointments, court appearances, or observance of religious holidays, ceremonies, or events.

UNEXCUSED ABSENCES

An absence (or tardy greater than 30 minutes) that does not qualify as excused or an absence (or tardy greater than 30 minutes) that is not verified will be considered UNEXCUSED. Unexcused absences include out-of-town travel or visitors, oversleeping, adverse weather conditions, traffic, car trouble, or a sick parent or family member.

Once your child reaches 3 or more unexcused absences or tardies greater than 30 minutes, he or she is considered TRUANT. This will start the following School Attendance Review Board (SARB) process.

TRUANT - means a student who is absent from school without a valid excuse three full days in one school year, or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof. (Education Code 48260)

CHRONIC ABSENCES and TRUANCY- AR 5113.1(a-f) **Chronic absentee** means a student who is absent for any reason on 10 percent or more of the school days in the school year, when the total number of days the student is absent is divided by the total number of days the student is enrolled and school was actually taught in the regular schools of the district, exclusive of Saturdays and Sundays. (Education Code 60901)

Truant means a student who is absent from school without a valid excuse three full days in one school year, or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof. (Education Code 48260)

SARB PROCEDURES AND PROCESS

School Attendance Review Boards (SARB) were established by the California Legislature in 1975 for the purposes of making a better effort to meet the needs of students with attendance problems, and promoting the use of alternatives to the juvenile court system. The legislation provides for a multi-agency School Attendance Review Board which is charged with finding solutions to unresolved student attendance problems. Information regarding SARB and truancy rates is provided to the County Office of Education and the California Department of Education. Students with chronic attendance problems (truancy, excessive excused absences, excessive lates) can be referred to the SARB for an appearance.

NUSD's truancy program includes a partnership with the District Attorney, Sacramento Police, Juvenile Probation, City of Sacramento, and several judges. The process involves letters sent home, a school site School Attendance Review Team (SART) meeting and a district level School Attendance Review Board (SARB) hearing.

It is our goal to make sure every student has the opportunity to receive a quality education, so we will do everything possible prior to a hearing to improve attendance. However, if attendance concerns continue, we are prepared to implement the SARB process to the fullest extent. Remember that school attendance is a key factor in school success and every effort should be made to ensure that your child is in school *every day*.

EARLY DISMISSAL

Please attempt to arrange for medical and other appointments outside of the school day. When in special cases students need to leave, the parent must sign out in the main office before taking a child from school. Due to safety issues, a child will not be released from a classroom without permission from the office. Please note: A CHILD WILL NOT BE RELEASED DURING SCHOOL HOURS TO ANYONE EXCEPT THE PARENT OR EMERGENCY CONTACT WITHOUT WRITTEN CONSENT FROM THE PARENT. Please have identification available as you may be asked to show it when you pick up your child. Once a child has arrived at school in the morning, he/she may not leave school grounds at any time during the day unless the procedures outlined above have been followed.

Please make all after school arrangements with your child prior to the start of school to avoid students having to use the phone in the office. In addition, teachers will not be disturbed during instructional time for phone calls, except in the case of emergencies.

VOLUNTEERS AND VISITORS (AR 1250)

The Governing Board believes that it is important for parents/guardians and community members to take an active interest in the issues affecting district schools and students. Therefore, the Board encourages interested parents/guardians and community members to visit the schools and participate in the educational program. To ensure the safety of students and staff and minimize interruption of the instructional program, visits during school hours should be arranged with the principal or designee. When a visit involves a conference with a teacher or the principal, an appointment should be scheduled during non instructional time. Any person who is not a student or staff member shall register immediately upon entering any school building or grounds when school is in session. No electronic listening or recording device may be used by any person in a classroom without the teacher's and principal's permission. (Education Code 51512)

VOLUNTEERING AT SCHOOL

All Volunteers during school hours must check in at the school office. We invite all families to play an active role at Heron School by maintaining strong communication with your child's teacher, visiting campus on a regular basis, attending school events and becoming involved in one of several leadership opportunities we have for families. There are many opportunities for adults to volunteer at school such as morning greeters, field trip chaperones, yard duty supervisors, classroom tutors, mentors, readers and library volunteers. There are also opportunities for adults to do volunteer work at home. Please be aware that if a volunteer is going to be with a Heron Student, including on field trips, you must have the necessary fingerprint clearance and TB certificate on file. Once your information is on file with NUSD, you can volunteer for the entire time your child attends school in our district, as long as the TB test is up-to-date. You can find this information on our website and we have packets in our office as well.

OBSERVING IN YOUR CHILD'S CLASSROOM

We are proud of the programs being offered at Heron TK-8, and parents and guardians are always welcome to visit the school and observe in the classroom. Should you wish to observe, we request that you communicate with the classroom teacher in advance. When coming on the school grounds you must first report to the office and pick up a Visitor's Pass. It is important for your students' safety that we know of all visitors on campus prior to entering classrooms. While you are observing in classrooms,

please know that teachers will continue on with planned instructional activities. Please do not engage the teacher in a parent conference. Children not registered at Heron may not be on campus during the school day. Please also refer to the NUSD Student and Parent Code of Conduct at <http://natomasunified.org>.

PARENT LEADERSHIP OPPORTUNITIES

PTSA

Our PTSA (Parent Teacher Student Association) is an integral part of our school community and provides funding for many of our special programs including assemblies, field trips, art, music and other community events. Elections are held each spring for officer positions, but all parents are welcome and encouraged to become a member and get involved! Please see our PTSA Link on our website for more information.

SCHOOL SITE COUNCIL

The School Site Council (SSC) helps to determine how we spend our school's categorical funding, based on our school-wide goals and action items. In addition, this group reviews student attendance and achievement data to determine if we are successfully implementing these plans, which is called our Single Plan for Student Achievement (SPSA). School Site Council members are elected by other parents using a ballot system, and the committee consists of 5 parents and 5 school staff members, including the principal.

ENGLISH LEARNERS ADVISORY COMMITTEE (ELAC)

Our ELAC team offers advice and recommendations to the principal, staff, and SSC regarding our instruction and services provided to our students who are English Learners (ELs).

CIVILITY POLICY (BP 1313) Natomas Unified School District is committed to ensuring a safe, orderly, and respectful environment at all District facilities and during all District events and meetings. This policy is intended to promote a positive environment where behavior and communication is based on mutual respect, civility, and orderly conduct among District employees, parents, and the public. This policy is not intended to deprive any person of their constitutionally protected freedoms. It is intended to ensure an orderly, civil, and harassment free place for students, employees, parents, and the public to participate in the District's programs and activities. The District encourages students, employees, parents, and the public to communicate in a positive, calm, respectful and productive manner and to avoid hostile, aggressive, and confrontational behavior. If a student, employee, parent, or member of the public believes that another person is violating this policy, they should report this concern to the school site principal or designee and if that does not resolve the issue then to the superintendent or the superintendent's designee.

PETS

It is often educationally beneficial to observe small animals close at hand. However, we request that parents do not permit their children to bring any animals or pets to school unless a teacher authorizes them to do so. As a safety precaution, **dogs are not allowed on campus**, with the exception of service dogs. Please do not bring your dog with you when picking up or dropping your child off at school.

LOST AND FOUND

All clothing and other personal items, such as lunch boxes and backpacks, should be clearly marked with your child's name. It is difficult to identify ownership if items are not labeled. All lost clothing will be put in a "Lost and Found" box located in the Multipurpose Room. Other articles will be kept in the front office. **Please be aware that all articles of clothing and personal items that have not been claimed will be donated to Goodwill on the last Friday of the month.**

CHILD FIND

The Individual with Disabilities Act includes the Child Find mandate. Child Find requires all school districts to identify, locate, and evaluate all children with disabilities, regardless of the severity of their disabilities. The obligation to identify all children who may need special education services exists even if the school is not providing special education services to the child.

SCHOOL EVENTS AND SPECIAL PROGRAMS

BACK TO SCHOOL NIGHT

Back to School Night will take place on Wednesday, August 29th from 6:30-8:00. At this event, teachers will discuss curriculum, special projects, field trips, and academic expectations at Heron. There will be two formal K-6 informational sessions to accommodate parents with children in more than one grade level. We will begin with brief parent meeting with the principal in the

MPR, and our 7-8 teachers will stay in the MPR for a middle school presentation.

- Principal and PTSA Greeting 6:30-6:45
- 6:50 K-6 Classroom/7-8 MPR Presentation 1
- 7:30 K-6 Classroom/7-8 MPR Presentation 2 .

OPEN HOUSE

Parents, friends, and family are invited to accompany their students to visit the classrooms and see displays of student work. There is no supervision for Open House so children are required to stay with their parents.

PTSA FAMILY EVENTS

Our active PTSA sponsors many family and parent events throughout the year, including the PTSA Barn Dance, The Heron Jog-a-Thon, The Heron Gala, Family Reading Night, Muffins with Moms, Donuts with Dads, and more. Follow our Heron PTSA Facebook page and check out the monthly PTSA newsletter for more events and information!

PRINCIPAL COFFEE CHAT

All parents and community members are invited to join us for our monthly Principal Coffee Chats with Mrs. Whitten. The chats are held on the first Friday of the month, right after dismissal in the library at 8:30. The PTSA provides coffee and delicious home-made goodies, and Mrs. Whitten shares school updates with parents, asks for input on ideas and planning, and answers questions. It's a great opportunity to provide your input and learn more about what's happening at the school and what we're working on.

FOOTLOOSE FRIDAY

We encourage our students to walk, ride, skate or scoot to school every day, but especially on Footloose Friday! Third through sixth grade students who walk or ride to school on Fridays will get a Trip Scanner barcode tag. Each Friday that your student joins in on Footloose Friday will have their tag scanned so they can earn "Boot Bucks" to be redeemed for prizes. Parents can also register their student's tag to receive notification by text, email or phone that your child has arrived on campus! Thank you to the North Natomas Transportation Association for supporting this program!

FLYER FRIDAYS and SOAR ASSEMBLIES

Every Friday is an opportunity to celebrate what it means to SOAR like a Heron Flyer! Students and staff are encouraged to wear either college gear or Heron Spirit Wear on Fridays; Kindergarten students wear their tie-dye shirts after they make them early in the school year! Principal Amy Whitten holds a SOAR Assembly with all students on the last Friday of the month, where we play some games, learn about our Social Emotional and Academic Competencies, celebrate student success, and always end with our school song, "We Are Heron Flyers!"

FIELD TRIPS

We provide many opportunities for students to go on field trips at each grade level in order to support our educational program. Students are given permission slips that must be signed and returned to the teacher in order for the child to attend. Students who are unable to attend the field trip for any reason will be supervised by another teacher at school. Students are expected to follow all school rules and expectations while on field trips and will be sent back to school or picked up by parents if this expectation is not met. Parents are encouraged to help chaperone Heron School field trips. Please note: To participate in chaperoning a field trip, as well as volunteering in the classroom, individuals must complete the Volunteer Application, follow through with fingerprinting and be cleared by the district prior to chaperoning field trips. For insurance reasons, siblings are not allowed to ride on school buses of field trips when parents are chaperoning. Students who receive discipline referrals prior to a field trip may have their privilege to attend a field trip revoked; the principal will review each case and will make a decision based on the specific details of the case.

MISSOULA CHILDREN'S THEATER

Missoula Children's Theater will be back at this year! This nationally-known theater program provides an opportunity for students in grades K-8 to engage in the performing arts and be part of an amazing theater production!

STEAM FAIR

This annual event is a fun and exciting opportunity for students of all ages to share their scientific investigations, artistic creations, mathematical puzzles, or engineering designs. Many projects are developed independently by students based on their own interests, but many are developed as class projects as well.

ART DOCENT PROGRAM

Supported by our Heron PTSA, our Art Docent program provides high-quality art instruction to all TK-6 students. Each classroom will need a parent Art Docent volunteer. Middle School students receive art instruction as part of our STEAM Elective program.

THE HERON SHOW

We are very proud of our weekly edition of The Heron Show, a student news show entirely written, filmed, and produced by our students. Led by the students in our Advanced Production class, the entire school gets involved by watching the show in their classrooms each week, participating as the studio audience or special guests, or submitting their own production pieces to be shared.

HERON UNITED WEEK

It is an important part of our school culture to celebrate our diversity and share messages of inclusion, respect, and understanding. Each year we dedicate one week of lunchtime activities, classroom lessons, and assemblies to learning about one another, making new friends, and fostering a respectful and caring school community. The week culminates in a powerful school-wide Heron United march around the school, taking a stand for messages of Kindness, Hope, Respect, and Inclusion!

HERON HELPING HANDS

One of our NUSD District Goals is to increase student success in ELA, math, science, literacy, and civics. One of the ways we foster civic-mindedness and reach our vision of all students being engaged global citizens is through our Heron Helping Hands Initiative. Throughout the year, we provide multiple opportunities for our students to get involved with their community and make a positive impact, including raising money for student-selected charities, collecting items for local families or communities in need, or cleaning up our local parks. The opportunities come as the needs arise, and our students and families are always there to respond!

STUDENT LEADERSHIP AND STUDENT COUNCIL

There is an application process for Student Leadership and student officers are elected by the student body. Students in Leadership participate in school activities, provide student input to the principal, plan school events, and more. Our Student Council members are elected each year by the 5-8 student body, facilitate the Student Leadership Meetings, and meet monthly with the principal to share student concerns, ideas, and perspectives.

NATIONAL JUNIOR HONOR SOCIETY

The National Junior Honor Society is the nation's premier organization established to recognize outstanding middle school level students. More than just an honor roll, NJHS serves to honor those students who have demonstrated excellence in the areas of scholarship, service, leadership, character, and citizenship.

AFTER SCHOOL PROGRAMS

Heron K-8 School offers several learning opportunities after school. Many of our teachers and staff provide additional tutoring or enrichment services after school, and we are continuing to add more programs. Currently, the following programs are available:

- 4th R – 4th R provides an extended-day learning program both before school and after school. This program provides appropriate learning experiences such as homework time, arts and crafts, sports, field trips, drama, science, cooking, and more! For registration information, please contact www.4thRchildcare.com or call 916-566-1520.
- EXTENDED DAY TUTORING- On a limited basis, some after school tutoring is provided after school to targeted students in specific grade levels. Students are invited to participate based on the recommendation of our MTSS Team (Multi-Tier System of Supports).
- HERON BAND PROGRAM – Our after school band program is open to our middle school students and intermediate elementary students based on space available. Introduction to Music, Beginning Band, and Intermediate Band are available.
- PRODUCTION CLUB- 4-8 Students learn the basics of film production and will produce segments for The Heron Show
- ELEMENTARY ATHLETICS (4th-6th) AND MIDDLE SCHOOL ATHLETICS – The Natomas Unified Athletics program offers Flag Football, Volleyball, Girls and Boys Basketball, and Girls and Boys Soccer throughout the year. Tryouts are held for middle school athletic teams; our 4-6 teams are open to all students who wish to participate, based on space available and program requirements.

- EARLY ENGINEERS – K-5 students develop creative thinking skills and self-confidence in a fun, cooperative building program. Registration can be completed at www.earlyengineers.com.
- FIREFLY ART – A unique and fun visual arts program available to students in grades K-5. Register at www.kidzartCA.com.
- HONEYCODE- After school coding fun! Register at <http://dreamclasses.org/honeycode/index.html>

REGISTRATION AND STUDENT RECORDS

REGISTRATION REQUIREMENTS

Enrollment at Heron School is limited to neighborhood students and those students who apply for an Intra-district or Inter-district transfer. Proof of residence must be provided and enrollment may be discontinued if your residence should change. If we are at enrollment capacity, our school office staff will assist you in selecting another school choice within our district and you will be placed on our waiting list.

TK

According to California State Law a child is eligible for TK if the child will have his or her fifth birthday between September 2 and December 2.

KINDERGARTEN

According to California State Law a child may be admitted to kindergarten in any term during the first school month of the term if he/she will be five years of age on or before September 1st.

FIRST GRADE

According to California Education Code, a child may be admitted to the first grade if he/she is six years on or before September 1st of the current school year. No child shall be admitted to the first grade of an elementary school unless he/she is at least five years of age.

EVIDENCE OF AGE

In accordance with the California Education Code the parent or guardian of a child shall, prior to the admission of the child to the kindergarten or first grade, present proof that such child is of the minimum age fixed by law for admission. Such evidence shall be in the form of a certified copy of a birth record, a statement by the local registrar, a county recorder certifying the date of birth, a baptism certificate duly attested, a passport, or an affidavit of the parent, guardian or custodian of the minor.

HOUSEHOLD INFORMATION UPDATES

At the beginning of each school year, parents/guardians are required to verify and/or update all household information as well as updating all emergency contacts for your child. An information sheet for your student will be sent home at the beginning of the year for you to review and make changes. These forms will need to be returned to the school office by the designated due date. If you information changes during the school year, please contact the school office.

EMERGENCY CONTACTS

It is important to have all contact information up-to-date. It is also important to have additional contacts designated for us to call if we are unable to reach you in the event of sudden illness, accident or other emergency.

STUDENT RECORDS

According to the California Education Code 49069, parents/guardians of currently enrolled or former students have a right to all student records related to their children which are maintained by school districts. In order for parents/guardians to see their child's records, they need to do so in person during regular school hours. Please notify the school office in advance so that qualified personnel will be available to interpret test scores, grades or reports.

HEALTH AND WELLNESS

The Heron Health Assistant is available to help in meeting student health needs throughout the day. Please follow these guidelines in order to help keep all of our students and staff healthy:

- A child should not be sent to school if his or her illness would be detrimental to classmates. If a child has a fever, rash, or is vomiting/nauseous, please keep your student home. Contact the school at 916-567-5680 to reportence.
- Please notify the school immediately in case of communicable disease, including but not limited to measles, mumps, chicken pox, hand foot and mouth disease, or head lice. This is important so we can properly notify other families whose children may have been exposed. Students who have had a communicable disease may be readmitted only by the school nurse or other designated school personnel.

IMMUNIZATION, PHYSICAL EXAMINATION AND DENTAL ORAL EXAM BP 5141.3 (a-d)

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Board of Trustees shall cooperate with state and local public health agencies to encourage and facilitate immunization of all district students against preventable diseases. Each student enrolling for the first time in a district elementary or secondary school, preschool, or child care and development program or, after July 1, 2016, enrolling in or advancing to grade 7 shall present an immunization record from any authorized private or public health care provider certifying that he/she has received all required immunizations in accordance with law. Students shall be excluded from school or exempted from immunization requirements only as allowed by law.

As per Senate Bill 277, parents will be required to show proof that their child has an exemption or has received the following ten immunizations:

Diphtheria	Pertussis (Tdap for students entering 7 th grade)
Hepatitis B	Polio
Influenza type B	Rubella
Measles	Tetanus Hepatitis B
Mumps	Varicella (Chickenpox)

To make sure your child is ready for school, California law, *Education Code* Section 49452.8, now requires that your child have an oral health assessment (dental checkup) by May 31 in either kindergarten or first grade, whichever is his or her first year in public school. Assessments that have happened within the 12 months before your child enters school also meet this requirement. The law specifies that the assessment must be done by a licensed dentist or other registered dental health professional.

MEDICATION AT SCHOOL

No medication of any kind, whether prescription or over-the-counter, is allowed to be brought by a child without written authorization. Pain relievers and all other over-the-counter medications will not be dispensed to students. The school is only equipped to treat minor injuries with ice and adhesive bandages. Parents/guardians will be called for more serious injuries. If parents cannot be contacted, the emergency contacts listed in Infinite Campus will be contacted.

Students are not allowed to possess any type of medication at school. Education Code 49423 states, "Notwithstanding the provisions of 49422, any pupil who is required to take, during the regular school day, medication prescribed for him/her by a physician may be assisted by a school nurse or other designated school personnel if the school district receives the following:

1. A written statement from physician detailing the method, amount, and time schedule by which medication is to be taken
2. A written statement from the parent/guardian of the pupil indicating the desire that the school district assist the pupil in the manner set form in the physician's statement"

All medications are kept in a secure area in the health office and dispensed per the physician's instructions.

If a child is to temporarily take a **non-prescription medication**, such as an over-the-counter pain reliever or cough drop, the medication must be kept in the office in *its original container*. The parent/guardian must provide a note to the front office stating the time and dates the medication is to be given. The medications are kept in a secure area in the health office and dispensed per the parent's instructions.

STUDENT INSURANCE

Student accident insurance is available and may be applied for anytime during the school year. There are several different types of coverage available. Application forms are available in the school office.

SCHOOL SAFETY

The safety of our students is of critical importance at Heron School. All faculty and staff are familiar with district “Emergency Preparedness Guidelines,” which are posted in each classroom. Comprehensive school plans exist to deal with a full spectrum of emergency conditions which may arise. In the case of a critical incident, a lock down will occur. Once the school site has been established to be safe, parents and students may then be reunited.

- EARTHQUAKE/ DUCK AND COVER DRILL: During an earthquake, severe wind storm, and other defined emergencies, children duck for cover under desks. If classroom evacuation is necessary, children leave as for a fire drill.
- FIRE AND EVACUATION: Classes evacuate the school to a designated location on the school grounds and wait with their teacher for permission for return. A monthly evacuation drill is conducted in accordance with California State Law.
- LOCK DOWN/SHELTER IN PLACE: An intercom announcement alerts staff that there is a safety threat that requires the school to go on lockdown or shelter in place. Children remain in their classrooms, doors are locked and curtains are closed to provide further security. The principal and/or police determine when it is safe to resume normal operations.
- REUNIFICATION: : Comprehensive school plans exist to deal with a full spectrum of emergency conditions which may arise. In the case of a critical incident, a lock down will occur. Once the school site has been established to be safe, parents and students may then be reunited. The procedure for the reunification will be:
 - Parents should come to the cafeteria and not their student’s classroom. Students will not be checked out of their classrooms. **If the students have been evacuated, parents would be directed to The Club at Natomas on Club Center Drive (our designated evacuation site).**
 - Parents will be asked to get in a line.
 - Parents will receive an emergency student release request.
 - Parents must fill out the request.
 - Staff will verify the person requesting to be reunited with a student. The person must be on the child’s emergency information in Infinite Campus in order to check the student out.
 - A photo ID will be required to pick up your child.
 - The adult must sign and fill out the date and time of release of each student on the Reunion Check Out Log before the student is released.

EMERGENCY DRILLS

A monthly fire drill will be conducted according to California Ed Code. The purpose of a fire drill is for students to practice our evacuation procedures in the event of an actual fire or other emergency. The signal for a fire drill will be a series of short blasts on the fire horn. The students will go out the nearest exit at a rapid pace without any pushing, shouting or running. There should be no talking while the students go to their assigned places. One long ring of the yard bell will be used to signify the end of the fire drill. We will also hold two lock-down drills and four “Duck and Cover” drills, as required by California Ed Code.

SAFE HAVEN SCHOOLS

We want all NUSD students to know they are safe and welcome, so the Board of Trustees has declared the district a safe haven committed to acting within legal bounds to protect students and families threatened by hate crimes or deportation based on immigration status. Passed unanimously on February 8, 2017, the resolution is consistent with existing Board-approved commitments that all students have a right to attend public schools and receive equal access to educational programs, diversity is a strength, parent participation is encouraged, and that a key District goal is to create safe and welcoming learning environments.

Our resolution calls for NUSD to act within legal bounds to prevent and mitigate the collection of information about immigration status, the disclosure of such information, and to support students if immigration enforcement authorities seek to visit a school to interrogate or take a child into custody.

NUSD is one of the most diverse school districts in the United States – 30 percent of our students speak more than one language – and this safe haven resolution is consistent with our longtime Core Belief that, “Our diversity is a strength.” Other California school districts also have declared themselves safe havens. State Supt. of Public Instruction Tom Torlarkson has encouraged such action, noting that a 1982 U.S. Supreme Court decision requires schools to enroll all eligible children regardless of immigration status.

Every NUSD student is a valuable part of our district family, and preparing him or her to be a college and career ready, productive, responsible and engaged global citizen is NUSD’s mission, regardless of immigration status.

STUDENT EXPECTATIONS, PROGRAMS AND RECOGNITION

GIFTED AND TALENTED EDUCATION (GATE): The Natomas Unified School District provides a Gifted and Talented Education (GATE) program for those students who qualify. Qualification is based on the NNAT (Naglieri Nonverbal Ability Test) given to ALL 1st graders and students in other grade levels based on teacher recommendation. GATE students are clustered together in targeted classrooms, in which teachers plan specific accommodations to meet the needs of gifted students, including acceleration, independent research, inquiry-based projects, and enrichment opportunities based on students’ interests and talents. Heron has a GATE Advisory Committee that meets three times a year, and all interested parents are invited to attend.

HOMework POLICY BP 6154

- The Governing Board recognizes that meaningful homework assignments can be a valuable extension of student learning time and assist students in developing good study habits. Homework shall be assigned when necessary to support classroom lessons, enable students to complete unfinished assignments, or review and apply academic content for better understanding. Homework assignments shall be reasonable in length and appropriate to the grade level and course. The Board expects that the number, frequency, and degree of difficulty of homework assignments will increase with the grade level and the maturity of students. Teachers shall assign homework only as necessary to fulfill academic goals and reinforce current instruction.
- At the beginning of the school year, teachers shall communicate homework expectations to students and their parents/guardians. These communications shall include the manner in which homework relates to achievement of academic standards and course content, the impact of homework assignments on students’ grades, any school resources and programs that are available to provide homework support, and ways in which parents/guardians may appropriately assist their children.

At Heron, our philosophy is that homework is independent practice of grade level skills or material already taught in class; we believe that homework should be meaningful and directly connected to the students’ curriculum units and targeted instruction. Students should spend approximately 10 minutes per grade level per night on homework in addition to time spent reading independently and time spent on long-term projects. (10 minutes in K-1, 20 minutes in 2nd grade, etc.) Our middle school teachers will assign a moderate amount of homework in each class. Research has shown that students who read a minimum of **30 minutes a day** significantly improve their vocabulary and fluency. We encourage you to set aside time for your child to read and be read to. We ask parents to support their children by providing a quiet place at home and checking to make sure homework is completed to the best of your child’s ability. Teachers will be communicating with parents if homework is not being completed. *Homework may not be assigned as a punitive measure.* Make-up homework for a sick child should be requested from the office by 9:00 a.m. and then picked up by 3:30 p.m. This enables the teacher to have ample time to prepare the work. If your child is struggling with the homework or spending more than the recommended time each night in order to complete the homework, please contact your child’s teacher so the homework can be modified to meet the needs of your child.

PROMOTION AND RETENTION

District officials and Heron school have an important obligation to inform all parents of their child’s progress towards proficiency. The Promotion/Retention process has been put in place to support students in meeting state standards. Part of the process is to identify students who are below grade level in reading and/or math and to provide additional support that will assist students in improving these areas. A retention decision will require that effective instructional programs, practices, and strategies are in place and the unique instructional needs of each student are recognized. A parent/teacher conference will be scheduled early in the school year to inform you if your child is at risk for retention and a plan will be developed to help your child meet grade level requirements.

CELL PHONES: AWAY FOR THE DAY

In order to minimize distractions, foster student communication and collaboration, and protect students' privacy at school, we follow an "Away For the Day" cell phone policy at Heron. Cell phones, smart watches, or other communication and listening devices may not be used during the instructional school day, including during passing period and lunch. If you feel your child must have a cell phone, it must remain in their backpack and TURNED OFF from the first bell in the morning until after the dismissal bell in the afternoon. Texting and filming are not permitted anytime during the school day, except for a valid instructional purpose determined by a teacher. Any device with a camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

Failure to follow these guidelines will result in confiscation of the phone and/or detention. The cell phone may be retrieved by the student at the end of the day on the first offense, and will only be returned to a parent or guardian for further offenses. Parents and guardians who need to communicate with their child during the school day should call the main office at 916-567-5680. It is not advisable to send your child to school with a costly cell phone, as the school is not responsible for lost, stolen, or damaged cell phones. You may also refer to the NUSD Student Code of Conduct located at <http://natomasunified.org>.

SPORTS EQUIPMENT AND PERSONAL ITEMS

Heron School is not responsible for lost, damaged, or stolen electronic equipment or personal items brought to school from home. **Students should not bring toys or personal items to school.** These items disrupt the learning environment and can be lost or stolen at school. If a student wishes to bring an item for "sharing," they must first have teacher permission and then they are to give the item to the teacher for safekeeping. This includes sports equipment for recess, as playground equipment is provided by the school.

BICYCLES, SKATEBOARDS, & SCOOTERS

Students who ride bicycles, skateboards or scooters to school must wear helmets and park them in the racks that are provided. Each student must take responsibility for locking his/her property. The school is not responsible for lost, stolen, or damaged property. In the event that a bike is stolen from the bike rack, you must call the Sacramento Police Department to file a report. For safety reasons, students are not permitted to ride their bikes, skateboards or scooters through the hallways, on the yard or on the blacktop *at any time*. Failure to meet these expectations may result in the confiscation of bicycle, skateboard, or scooter.

TEXTBOOKS AND LIBRARY BOOKS

Textbooks and library books are inventoried and issued to students by our library media technicians. Students are expected to care for their assigned books and make sure they are not lost or damaged. Students and families are responsible for the condition of textbooks and library books. Torn pages, watermarks, pen or pencil marks, or other damage will require the family to pay damage fees that may range from \$5 to \$25. If a book is lost or so damaged it cannot be used, the family must pay to replace the book. Most textbooks cost between \$50 and \$75.

COMPUTER AND INTERNET POLICY- BP 0440(a)

Parent and students should read and understand the provisions of the Natomas Unified School District Student Use of Technology Board Policy 6163.4 and the Administrative Regulation 6163.4 that are available on our district website at <http://natomasunified.org/board-of-trustees/board-policies-and-administrative-regulations>. By using any District Technology or otherwise accessing the District Network on District premises students understand and agree to abide by the provisions and conditions of this policy as well as with any and all District policies and rules which may relate to usage of District Technology and/or District Network. Students also understand that their use of the Internet and electronic communication via District Technology is strictly limited to educational purposes, that they are not guaranteed any rights to privacy with respect to use of the District Technology, including use of District-Owned Devices and the District Network, and that from time to time the District may monitor the District Network for general security purposes and in order to ensure compliance with Board Policy, Administrative Regulation and this Agreement.

STUDENT RECOGNITION

We believe recognition of student achievement and improvement builds our positive school climate and reinforces what it means to be a Heron Flyer. Students are recognized each month at our SOAR Assemblies for many things, including earning Heron High Fives, achieving honor roll, reaching a reading goal, showing improvement, being a leader, and participating in one of our Heron Helping Hands projects. Heron High Fives are given each month for students who exemplify one of the following competencies we are focusing on each month, and High Five tickets are drawn each day for Morning Announcements and each month during our SOAR assemblies for special prizes.

ACTIVE LEARNING: OUR STEAM ACADEMIC PROGRAM

At Heron TK-8, School, we embrace the Responsive Classroom Model. Responsive Classroom is an approach to elementary and middle school education that emphasizes social, emotional, and academic growth in a safe school community. More information about the Responsive Classroom approach can be found at <http://www.responsiveclassroom.org>. Our STEAM academic focus ensures that students are actively engaged in their learning through inquiry-based science instruction and the integration of technology, engineering, art, and mathematics throughout the day. Our goal is to deliver learning activities that are active, joyful, fun, and appropriately challenging. Students see how this learning is relevant to their lives and take a personal interest in it.

Our teachers follow a data-driven instructional model, aligning their expectations for what we want students to learn, how we will know they have learned it, and how we will respond based on our common formative assessments. All students learn differently, and our teams meet each week to ensure that we are actively engaging students in their learning and differentiated their instruction to provide the right level of challenge and support. Students' learning is assessed through our curriculum-embedded assessments in Wonders (ELA K-5), Study Sync (ELA 6-8), and Go Math (K-8). Our 3rd-8th graders also are also regularly assessed using the CAASSP Interim Assessment Blocks (IABs), providing valuable practice and benchmark data aligned to our end-of-year assessments. Our focus on literacy and writing extends to all disciplines, and all teachers use the STAR Reading Assessment 3 times a year to assess students' reading level to ensure that students are reading books they can access while developing as life-long readers. Heron Flyers are readers, and daily, student-selected independent reading is always part of our instructional day and homework time.

Key Components of Responsive Classroom

- Morning Meeting and Responsive Advisory Meetings: : Each TK-6 class gathers together each morning at 8:15AM to greet one another, share news, participate in an activity, and warm up for the day ahead. 7-8 students start each day with Responsive Advisory Meeting at 8:05. Timely arrival to school is extremely important so that all students have the opportunity to be an active participant in the development of their classroom community.
- Rule Creation: Students help create classroom rules that allow all members of the classroom community to reach their learning goals.
- Interactive Modeling: Students are explicitly taught to notice and practice expected behaviors in order to demonstrate and internalize them.
- Positive Teacher Language: Adults use carefully selected, respectful words and tone to promote active learning and self-discipline.
- Collaborative Problem-Solving: Strategies such as conferencing and role-playing are used to help students solve problems and resolve conflict.
- Logical Consequences: Adults respond to misbehavior in a way that respects children, guides them to recognize the effects of their actions, and helps them develop internal controls.
- Classroom Organization: The physical space is carefully structured in ways that encourage independence, cooperation, and productivity.
- Guided Discovery: Materials are introduced in a way that encourages discovery and creativity.
- Academic Choice: Teacher-structured choices are provided to students to help increase motivation, self-direction, and learning.
- Working with Families: Family partnerships are essential. Families are invited to share insights and are collaborative partners in their child's education.

ACADEMIC AND SOCIAL EMOTIONAL COMPETENCIES

Our work with Responsive Classroom is grounded in the development of our students' academic and social-emotional learning (SEL) competencies. These competencies are all very much connected and developed throughout the year. However, in order to teach them and ensure we are helping our students understand each one, we will focus on a specific competency each month:

- **August: Cooperation (SEL)**- ability to develop relationships and work collaboratively with others

- **Sept: Academic Mindset (Academic)**- understanding that effort improves performance; they belong in this academic community
- **Oct: Assertiveness (SEL)**- ability to take initiative; stand up for their ideas without hurting or negating others
- **Nov: Perseverance (Academic)** - tendency to complete assignments in a timely and thorough manner to the best of their ability
- **Dec: Responsibility (SEL)**- Ability to motivate themselves to take action and follow through on expectations; to define a problem consider the consequences, and choose a positive solution.
- **Jan: Learning Strategies (Academic)**- Techniques, processes, and tactics students use to learn, monitor comprehension, self correct, and achieve goals
- **Feb: Empathy (SEL)**- Ability to understand another's state of mind or emotions and be receptive to new ideas or perspectives; to have concern for others' welfare
- **March: Academic Behaviors (Academic)**- the ways in which students conduct themselves that support their success in school, such as regular attendance, paying attention, participating in class activities, and devoting out-of-school time to studying and completing assignments
- **April: Self Control (SEL)**- Ability to recognize and regulate thoughts, emotions, and behaviors in order to be successful in the moment

KINDNESS AND RESPECT: OUR DISCIPLINE POLICY

The goal of Responsive Classroom is to ensure that children feel physically and emotionally safe in school so that they can learn at their best. We also focus on teaching students the skills they need for working and learning cooperatively with others. Teachers create learning environments that enable students to work independently and productively with peers and that set students up for academic success. Teachers teach the positive social and emotional skills needed for successful school participation and handle misbehavior respectfully and effectively so that students stay on track with their learning. Heron School prides itself on a discipline plan that is fair, restorative and consistent, and our policies are grounded in the training and philosophy of Responsive Classroom. We feel that all students have a right to go to school in a safe environment. Each student and teacher has a responsibility to do their part in creating and maintaining a respectful, safe and stimulating learning environment. These expectations will be positively reinforced through "High Fives" and monthly SOAR assemblies. We realize that there will be times when students forget their responsibility or are temporarily unwilling to be cooperative. For this reason we have developed a progressive discipline that restores a safe and stimulating environment and supports those who are negatively impacted by the misbehavior.

HERON SCHOOL RULES: SOAR!

1. **Show Respect**
2. **Offer Kindness**
3. **Act Responsibly**
4. **Reach for Success**

NUSD Student Code of Conduct and Heron Responsive Discipline Practices

Maintaining a safe and orderly campus is a necessary component to student learning. There are occasions when students break school rules and behavior expectations. These types of behaviors will be addressed with the following progressive steps and interventions. Serious infractions may result in an advanced progression through steps based upon severity and previous behaviors.

We ask that each family take time to review the NUSD Student Code of Conduct handbook with your child. We want every student to be aware of, and to understand, our expectations. It is important for our students to be proud of their academic accomplishments and their school. It is equally important that our students respect their teachers, classmates and themselves by demonstrating responsible behavior. The Student Code of Conduct can be found on our Heron website, as well as the district website at <https://natomasunified.org/departments/student-services-safety/forms-and-documents/student-code-of-conduct/>.

Each Heron classroom has developed a set of agreements for our learning environments and common spaces throughout our school. If students require support in keeping our agreements, the following process is in place. These levels may be used in any order depending on the conflict being resolved.

LEVEL 1: REMINDER OF OUR SCHOOL RULES and CLASSROOM AGREEMENTS

- The student is made aware of their disruptive behavior.
- The student is invited to remember our School Rules and Classroom Agreements and asked if they plan to keep the agreement to uphold them
- The student who modifies his/her behavior is encouraged and supported
- If the student does not modify his/her behavior, the teacher will use an I-message reminder and/or active listening to again invite the student to cooperate.
- If the student continues to refuse to cooperate proceed to Level 2.

LEVEL 2: REMOVAL FROM CLASSROOM - THINK SHEET AND/OR STUDENT CONFERENCE

- If a student is asked to leave the classroom, the teacher should send him or her with a Think Sheet, either the K-3 or the 4-8 version. Students will complete the Think Sheet before returning to class. The Think Sheet is not punitive; it is meant to give students “time and space” to take a break and reflect on their actions.
- The student who just needs a time out is sent to a space or another classroom where they can work on their assignments without disturbing the class. When they return, the teacher will discuss the reason for being sent out and work with that student to resolve the conflict.
- The student who refuses to resolve the problem cooperatively is sent to the office with a Principal Referral. If the principal is able to resolve the conflict with the student and the student agrees to keep the agreements made, the student will return to class

LEVEL 3: PROBLEM SOLVING MEETING - held after repeated referrals or time outs (problem solving may need to occur between students or between a teacher and a student).

- The student is made aware of their disruptive behavior, and each teacher has her own classroom systems in place for building this awareness and providing feedback to students on their behavior.
- If the problem is a student/student conflict, another adult will facilitate. Each student will describe the problem, listen to and summarize each other, and work together to come up with a solution.
- If the problem is a student/teacher conflict, a site administrator or school psychologist will facilitate. The student and teacher each describe the problem, they listen and summarize each other, and they make a written agreement to prevent the problem in the future.
- Follow-up meetings are scheduled to be sure the agreements are being kept. Trust grows when agreements are made and kept.
- The student is encouraged and supported when the agreements are working.

LEVEL 4: FAMILY CONFERENCE - held if more support is needed (may involve site administrator, teacher, and/or school psychologist)

- If the misbehavior is a serious concern but not an immediate safety concern, or if the student refuses to resolve the problem cooperatively, parents are contacted for a conference.
- Parents are invited to help their child consider resolving the problem cooperatively with them present. The group writes and signs the agreements made to resolve the problem, and then follow-up meetings are held to assess if the agreements are working.
- If an agreement is developed, follow-up meeting(s) are scheduled and convened until the problem is resolved.

LEVEL 5: HOME SUSPENSION/EXPULSION

If a behavior has resulted in a CA Education Code violation, a school suspension will be used in accordance with our NUSD Student Code of Conduct.

Home Suspension – Students who have committed a serious offense or who have repeatedly broken school rules may be assigned a home suspension. When home suspended from school, the student is not allowed to be on or about any campus of the Natomas Unified School district. This includes attending any school events. The suspension may be from one to five days in length. Suspension may be imposed upon a first offense if the Superintendent, principal or designee determines the student violated California Education Code section 48900 or if the student’s presence causes a danger to persons or property or threatens to disrupt the instructional process

- State law allows for the suspension of a student if a student violates California Education Codes pertaining to student conduct, where such conduct or acts relate to school activities or attendance, such as, but not limited to when such acts or conduct take place while on school grounds, going to or from school, during lunch period (on or off campus), or during, or while going to or from, a school sponsored activity.

Expulsion - If a student has violated the Education Code related to behavior, the school may recommend to expel that student from the school as well as the Natomas Unified School District for a period of one year. This recommendation is made to the NUSD Governing Board. The California Education Code section 48915 requires administration to recommend expulsion for serious behavior infractions.

Violations of E.C. 48915(c) mandates that the Board of Trustees shall expel students for:

- Possessing, selling, or furnishing a firearm
- Brandishing a knife at another person
- Unlawfully selling a controlled substance
- Committing or attempting to commit a sexual assault/sexual battery
- Possession of an explosive

Violations of E.C. 48915(a)(1) states that the Board of Trustees may expel a student for*:

- Causing serious physical injury to another person except in self-defense
- Possession of any knife or other dangerous object of no reasonable use to the student
- Unlawful Possession of any controlled substance
- Robbery or extortion
- Assault or battery upon any school employee

*Unless the Principal or Superintendent determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct.

- Process of Expulsion:
 - The student is informed that he/she is recommended for expulsion by the school principal or his/her designee. The student and parent are also informed regarding the due process procedure.
 - During the expulsion procedure, the parent(s) or legal guardian will receive instructions from NUSD Student Services and Safety regarding the expulsion process
 - **This Discipline Matrix describes the range of consequences for violating California Education Codes pertaining to student conduct.** (EXAMPLES OF ALTERNATIVES TO SUSPENSION (ED. CODE 48900V) ARE: COMMUNITY SERVICE, COUNSELING TREATMENT PROGRAMS, RESTORATIVE JUSTICE AND ALTERNATIVE PLACEMENTS)

	Intervention	SUSPENSION (OR ALTERNATIVE)	EXPULSION	ARREST
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<p>I. ACTS OF VIOLENCE (E.C. 48900(a1)(a2)(q), 48915(a)(1)(A), (a)(1)(E))</p> <ul style="list-style-type: none"> ● Hazing resulting in injury ● Threatening to cause harm <ul style="list-style-type: none"> 1. To a student 2. To school personnel ● Fighting -- mutual combat ● Aids or Abets ● Inflict or attempts to inflict physical injury to another ● Use of force or violence (battery/attack) <ul style="list-style-type: none"> 1. Upon a student 2. Upon school personnel 	<p>X X X X</p>	<p>X X X X X</p>	<p>X X X X X</p>	<p>X X X X X</p>
<p>II. WEAPONS AND DANGEROUS OBJECTS (E.C. 48900(b), 48915(a)(1)(B), 48915(c1)(c2)(c5))</p> <ul style="list-style-type: none"> ● Possession, sale, or furnishing of weapons (knife, gun, sharp objects, club, look-alike weapons, or an object that could inflict injury). A look-alike weapon, if used in a threatening manner, is considered a weapon. ● Explosives--use or possession. 		<p>X X</p>	<p>X X</p>	<p>X X</p>
<p>III. DRUGS AND ALCOHOL (E.C. 48900(c)(p), 48915(a)(1)(C), 48915 (c3))</p> <ul style="list-style-type: none"> ● Possession, use, sale or otherwise furnishing, or being under the influence of alcohol or drugs. Sale of drugs or alcohol will result in expulsion. 		<p>X</p>	<p>X</p>	<p>X</p>
<p>IV. SALE OF "LOOK-ALIKE" DRUGS AND ALCOHOL (E.C. 48900(d))</p> <ul style="list-style-type: none"> ● Offering, arranging, or negotiating to sell prescription drug soma, or furnish drugs or alcohol, and then substituting a look-alike substance intended to represent illegal drugs or alcohol. 		<p>X</p>	<p>X</p>	<p>X</p>
<p>V. ROBBERY OR EXTORTION (E.C. 48900(e), 48915(a)(1)(D))</p>		<p>X</p>	<p>X</p>	<p>X</p>

	Intervention	SUSPENSION (OR ALTERNATIVE)	EXPULSION	ARREST
<p>VI. DAMAGE TO PROPERTY (E.C. 48900(f))</p> <ul style="list-style-type: none"> ● Cause, or attempt to cause, damage to school or private property ● Arson 		<p>X X</p>	<p>X X</p>	<p>X X</p>
<p>VII. THEFT OR STEALING (E.C. 48900(g))</p>				

<ul style="list-style-type: none"> Stealing or attempting to steal school or private property 		X	X	X
VIII. TOBACCO (E.C. 48900(h)) <ul style="list-style-type: none"> Possession of tobacco or nicotine products Use of tobacco Students' possession or use of electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products is prohibited (BP 5131.62(a))(Discipline under 48900(k)) 	X	X		
IX. PROFANITY, OBSCENE ACTS, DEMEANING RACIAL STATEMENTS, VULGARITY (E.C. 48900(i)) <ul style="list-style-type: none"> Directed at peers Directed at school personnel 	X	X	X	X
X. DRUG PARAPHERNALIA (E.C. 48900(j)) <ul style="list-style-type: none"> Possession Offer, arrange, or negotiate to sell 		X	X	X
XI. WILLFUL DEFIANCE (E.C. 48900 (k)) <ul style="list-style-type: none"> Failure to follow school rules Failure to follow directives or instruction of staff or teachers Failure to follow conduct code for school bus passengers 	X	X		
XII. POSSESSION OF STOLEN PROPERTY (E.C. 48900(l))	X	X	X	X
XIII. POSSESSION OF IMITATION FIREARM (E.C. 48900(m)) <ul style="list-style-type: none"> Replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. 		X	X	
XIV. SEXUAL ASSAULT OR BATTERY (E.C. 48900(n))		X	X	X

	Intervention	SUSPENSION (OR ALTERNATIVE)	EXPULSION	ARREST
XV. HARASSMENT, THREATS, OR INTIMIDATION OF A WITNESS (E.C. 48900(o)) <ul style="list-style-type: none"> Related to disciplinary proceedings. 		X	X	X

<p>XVI. BULLYING (E.C. 48900(r))</p> <ul style="list-style-type: none"> Any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act Cyberbullying including posts on Social Networks Creating a burn page Creating a credible impersonation of another 	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	
<p>XVII. SEXUAL HARASSMENT (E.C. 212.5 & 48900.2; A.R. 5145.7)</p> <ul style="list-style-type: none"> Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature. (Applies to grades 4-12.) Note: Harassment of any type is not tolerated. Students in grades K-3 will be dealt with appropriately in cases of harassment. 	<p>X</p>	<p>X</p>	<p>X</p>	<p>X</p>
<p>XVIII. ACTS OF HATE VIOLENCE (E.C. 48900.3)</p> <ul style="list-style-type: none"> Students in grades 4-12 may be suspended or recommended for expulsion for causing, threatening or attempting to cause, or participating in an act of hate violence, defined as willfully interfering with or threatening another person's personal or property rights because of race, ethnicity, national origin, religion, disability, or sexual orientation. Speech that threatens violence, when the per-petrator has the apparent ability to carry out the threat, may be considered an act of violence. 		<p>X</p>	<p>X</p>	<p>X</p>
<p>XIX. OTHER HARASSMENT (E.C. 48900.4)</p> <ul style="list-style-type: none"> Students in grades 4-12 may be suspended or recommended for expulsion for intentionally engaging in harassment, threats, or intimidation against a student or group of students when the harassment is severe and pervasive and disrupts classes or creates disorder or an intimidating or hostile educational environment. 		<p>X</p>	<p>X</p>	<p>X</p>
<p>XX. TERRORIST THREATS (E.C. 48900.7)</p> <ul style="list-style-type: none"> Against School officials, school property, or both. "Terrorist Threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person or property. 		<p>X</p>	<p>X</p>	<p>X</p>

Before re-entry to school (the end of the suspension), the parent/guardian and student will be required to attend a meeting with an administrator in order to discuss the student's successful reentry to school, possible interventions, and potential consequences for further behavior issues.

All Natomas parents have the right to:

- Meet with the suspending administrator as soon as is reasonably possible to review the results of the investigation. [Section 48911(c)].

- Know that students may be suspended from school for infractions of Ed Code 48900.

BULLYING

We do not tolerate bullying in any form at Heron School and students and parents are encouraged to report bullying immediately to a teacher, the principal or using the school or district website link. Any allegation of bullying will be investigated by the principal, and if it is determined that a student is being bullied, a Safety Plan will be put in place for the student being bullied and an Action Plan will be put in place for the student with the bullying behaviors. There are Bullying Report forms available in the office should a report need to be made.

SCHOOL PROPERTY

Students are expected to take care of school property, including books, paper, supplies and other necessary materials used to enhance learning. Students must pay for damaged or lost items.

Parents/guardians have a responsibility to the community for damages caused by their children to school property during or after school. The California Education Code 48909 states that any student who willfully cuts, defaces or otherwise injures in anyway property belonging to the school district is liable to suspension or expulsion, and the parent or guardian shall be liable for all damages so caused by the student. The parent or guardian of a student shall be liable to a school district for all property belonging to the school district loaned to the student and not returned on demand. The liability of the parent or guardian shall also not exceed five thousand dollars. The parent or guardian shall also be liable for the amount of any reward not exceeding two thousand dollars pursuant to Section 53069.5 of the Government Code.

SCHOOL RESPONSIBILITY FOR STUDENTS TO AND FROM SCHOOL

According to the California Education Code 44808, no school district, city or county board of education, county superintendent of schools, or any officer or employee of such district or board shall be responsible or in any way liable for the conduct or safety of any student of the public schools at any time when such student is not on school property, unless such district, board or person has undertaken to provide transportation for such student to and from the school premises or in a school-sponsored activity.

BUS PROCEDURES AND EXPECTATIONS

Students riding the bus will:

- Remain seated, face the front of the bus, and keep the aisle clear
- Stand up only when getting on or off of the bus
- Keep body parts and all objects inside the bus
- Promptly and respectfully obey all bus drivers
- Wait at and walk to all bus stops in an orderly and respectful manner
- Cross the street only when escorted by the bus driver
- Avoid loitering around the bus stop on the way home
- Use your regular bus stop at all times unless your parent gives you written permission that has been approved by a school authority

Students riding the bus will not:

- Distract bus drivers
- Create loud noises
- Deface or tamper with any part of the bus or bus stops
- Purposely touch others or their possessions without permission
- Use offensive language or gestures
- Eat, drink, chew gum or throw objects
- Behave in any way that is illegal or dangerous

Students who do not follow all bus safety rules will be issued a citation. Repeated failure to follow bus rules will result in suspension from the bus and may result in the revocation of your child's transportation privileges. Parents will then need to provide transportation to and from school. Please teach your child that bus services are a privilege and to make good choices.

CAFETERIA BEHAVIOR EXPECTATIONS

- Show respect to students and adults
- Do not share or trade food with others

- To support healthy eating habits, please keep large bags of candy and chips at home and do not bring soda to school
- Use quiet voices and speak only to those seated near you; your voices should not be louder than the music being played at lunch
- Stay in your seat at your class's table (TK-4). Stay seated until your table is dismissed by a staff member
- Have good manners
- Clean your space before being dismissed (no food may be taken out of the cafeteria)
- Follow our food recycling guidelines and dispose of food waste in the proper bins

DRESS CODE - Board Policy 5132(a)

The Board of Trustees believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing may not present a health or safety hazard or create a distraction which would interfere with the educational process. Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the year and whenever these standards are revised.

- All clothing must be clean, suitable, and appropriate for school activities, including PE and recess.
- Shirts should be long enough to cover bellies when hands are raised.
- Undergarments should not be visible
- Pants, shorts and skirts must be fit around the waist; no sagging. Shorts and skirts should not be inappropriately short.
- Shoes must be tie or strap-on and suitable for running and other recess or PE activities. Flip Flops are not allowed.
- Hats may be worn for sun protection outside; hats are to be removed inside all buildings.
- All clothing should be free of "put downs" or other forms of language contrary to supporting academics and student success. Clothing that contains images of violence, is known by local law enforcement to be gang related, is distracting to the learning environment, promotes or glorifies drugs or violence is strictly prohibited. Students wearing such clothing will be asked to call home for a change of clothes or required to change into clothing provided by the school.

MULTI-TIERED SYSTEM OF SUPPORTS (MTSS)

A Multi-Tiered System of Supports (MTSS) is a systemic framework that effective schools use to ensure continuous improvement in academics and social-emotional supports for students. In this tiered system of Universal, Targeted, and Intensive Supports, our team meets once a month to engage in data-based problem solving and decision making in order to identify the best academic and social-emotional supports for students. Interventions may be provided by classroom teachers, education specialists, our school psychologist, or our school counselor.

NONDISCRIMINATION AND SEXUAL HARASSMENT

Nondiscrimination - BP 5145.3

- The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic, extracurricular and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, harassment, intimidation, and bullying targeted at any student by anyone based on the student's actual race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

Sexual Harassment- BP 5145.7

- The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint, testifies about, or otherwise participates in district complaint processes. The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a

school-sponsored or school-related activity by another student or an adult who has experienced off-campus sexual harassment that has a continuing effect on campus to immediately contact his/her teacher, the principal, or any other available school employee.

COMMUNITY RESOURCE PAGE

For Emergency Aid: 911

Fire, Sheriff, Highway Patrol, Ambulance, Emergency Medical Services

For Non-Emergency Services such as housing, food programs, healthcare, etc: 211

ABUSE

Children’s Protective Services	916-875-5437
Children’s Receiving Home	916-482-2370
Women Escaping a Violent Environment (WEAVE) (24 Hours)	916-920-2952 or 916-448-2321
Sacramento Children’s Sheriff’s Dept. - Child Abuse	916-440-5191
Sacramento Police Dept.- Child Abuse Follow Up Unit	916-264-5771

HEALTH AND WELFARE

Alcoholics Anonymous	916-454-1100
Drug Abuse Information and Treatment 916-444-6294	

MENTAL HEALTH

Sacramento County Mental Health Treatment Center	916-732-3637
Suicide Prevention Services	Emergency 916-368-3111 Business 916-368-3118

Family Service Agency	916-368-3080
Parents Anonymous	800-421-0353
County Welfare Department Information 916-732-3072	

Mental Health Access Team (Medi-Cal Only)	916-875-1055
Public Health Nursing Services	916-648-0982
North Area Child Care Mothers	916-972-1940
La Familia Counseling: Counseling and Wellness Center	916-452-3601

Our Children’s Keeper (Foster Family Services)	916-486-1737
Crisis Nursery	(916) 679-3600
Wind Youth Services (homeless youth) - 24-hour hotline	(800) 339-7177
Immunizations	916-732-9419
Healthy Kids	916-648-0982
California Youth Crisis Line	800-843-5200
Child Help USA	800-4-A-CHILD
Trevor Project - LGBTQ Youth www.thetrevorproject.org	8660 488-7386
Alta Regional	916- 978-6400
Bereavement Network Resources of Sacramento, INC www.griefhelpsacramento.com	916- 557-5882
Child Action (Child Care)	916-369-0191

HERON SCHOOL

Student & Family Handbook

2018-2019 School-wide Agreement

Please sign and return to school in your first day packet.

Communication and positive relationships are critical aspects of bringing a school community together under a common vision for students. Therefore, families will receive a weekly Parent Newsletter each Friday called *The Friday Flyer*, and a weekly phone message every Sunday evening. All parents are also encouraged to “like” us on Facebook and to visit our website at <https://natomasunified.org/hes/> for regular updates from the school and the PTSA. Teachers will send home regular communication, and we are all accessible by email if you have a question or want to set up a time to talk. Our **Student & Family Handbook** is also a vital communication tool, and includes important information for student and families, including:

- Academic and Social Emotional Competencies
- Attendance Policy
- Discipline Policy
- Homework Policy
- “Away For the Day” Cell Phone Policy
- Dress code
- Special programs and Student Recognition
- School safety protocols

This document is available on our school website at <https://natomasunified.org/hes/> and we will always have additional copies in the front office as well. To save printing costs, we will not be printing the document for every student, but we ask that you **sign and return this “Heron School Student & Family Handbook Agreement”** after your family has had a chance to review and discuss the information. Students will be held accountable for the expectations outlined in this handbook, so it is very important they are aware of our policies and procedures. Thank you for reviewing this document with your child, and please keep it in an easily accessible place throughout the year.

My child and I have reviewed the 18-19 Heron Student and Family Handbook, and we understand and agree to follow the Policies and Procedures established by the school.

Student Name _____

Student’s Teacher _____

Parent Signature _____ Date _____