

**Natomas Unified School District
VOLUNTEER CODE OF CONDUCT**

The volunteer shall:

- Immediately upon arrival sign-in noting the time, sign-out noting the time and indicate the location(s) visited during the volunteer assignment(s). School office staff will verify your COVID vaccine status or ask for proof of negative COVID testing results within 48-72 hours prior to the volunteer assignment(s) and prior to entry to the school.
- Be conscientious and concerned for the health and safety of students and staff.
- Be free of the influence of alcohol or illegal drugs when with students on or off school grounds as defined in Board Policy 4020.
- Only use adult restroom facilities.
- Not use tobacco products throughout the District's buildings, grounds, or vehicles as defined in Board Policy 3515.3(a).
- Promptly notify the school administrator if you observe, have knowledge of, or reasonably suspect that a child has been the victim of child abuse.
- Have no contact outside of school grounds with students unless authorized by the administration.
- Maintain confidentiality in and outside of school, and will share any concerns with the supervising teacher or school administration.
- Support the District, school, and classroom policies and programs.
- Promptly inform the teacher or school office when unable to attend or discontinuing to serve as a volunteer.
- Follow dress codes and act professionally.
- Not transport students without the written permission of parents/guardians or the expressed permission of the District.
- Not access District network, e-mail system, or student records.
- Read and follow safety protocols outlined in the NUSD COVID-19 Safety Plan

Volunteer, Mentor or Intern Signature

Date

**** Unfortunately, volunteers cannot be considered unless this Code of Conduct is signed ****